

Siliguri Jalpaiguri Development Authority

Tenzing Norgey Road, Pradhan Nagar, Siliguri-734403



Phone : Siliguri : (0353) 2512922, 2515647
: Jalpaiguri : (03561) 230874
Fax : (0353) 2510056

Memo No. : 540/Engg /SJDA

Date: 30.7.14

NOTICE INVITING QUOTATION NIQ NO: 015 / Engg / Elect / 2014 - 15 of SJDA

Sealed quotations are invited by the undersigned on behalf of Siliguri Jalpaiguri Development Authority from the interested Agencies having experience in similar nature of work as mentioned below.

Name of Work: Supply, Installation and commissioning of 1.0 Ton AC Machines at Electronic Toll Gates at Fulbari and Matigara.

| Sl. No | DESCRIPTION OF ITEMS | QTY | RATE to be quoted | AMOUNT |
|--------|---|--------|-------------------|--------|
| 1 | Supply and Installation of 230v, 50HZ, 1.0 Ton capacity Split type, 5 star AC Machine. (Panasonic/ Voltas / Godrej) | 3 nos. | | |
| 2 | Supply, delivery, fixing and commissioning including necessary fixing of M.S Steel base (Godrej Make) made with min. 40mm x 40mm x 6mm (thick) angel for accommodation stand for outdoor condensing unit of Split type AC Machine fixing on wall with Sand, cement as required. | 3 nos. | | |
| 3 | Supply and fixing of North East Starter with 20A DP MCB in SS enclosure with interconnection flushed in wall as per Direction of EIC. (Havells or Similar standard approved ISI Marked make). | 3 nos. | | |

Total Amount:

(Rupees.....) only.

Scope of Work with Terms and Conditions: -

- 1) The work has to be completed within 15(fifteen) Days from the date of issue of Work Order with approved Products.
- 2) The rates quoted must be inclusive of all taxes and freight charges.
- 3) All Guaranty/ warranty papers have to be in favour of the C.E.O, SJDA and must be handed over to the Authority so that in case of any disorder within the warranty period or after the products can be replaced/ repaired. The Supplier has to provide service till the end of the warranty period without any additional payment.
- 4) Necessary challans as required have to be submitted.
- 5) Payment will be made only after commissioning of the complete set with satisfaction of the Authority and deducting necessary taxes as applicable as per Govt. norms.

A) Submission of Quotations: Interested Agencies having experience in similar nature of work are requested to submit their rates in two sealed covers enclosed in a main sealed envelope addressed to the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri – 734 003.

The sealed cover no.1 shall be superscripted as “Part – I (Technical Bid)” containing Technical and Financial specifications / particulars as detailed under (B) below.

The sealed cover no.2 shall be superscripted as “Part – II (Financial Bid)” containing the rates which should be quoted on quotationer’s letter head, clearly mentioning the Name of the work and NIQ no.

B) Documents to be submitted: Self attested Copies of the following documents will be submitted by the quotationer /(s) for pre-qualification. Failure of submission of any of the documents as listed below will render the Tender/Quotation liable to be summarily rejected.

- i) Trade License.
- ii) Income Tax (I.T.) PAN.
- iii) Updated challan of P.Tax/ Sales tax.
- iv) VAT Registration Certificate, (If registered).

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- v) Credential of similar nature of works executed by the Agency during last 5 years along with **Work Order and Completion Certificate** in any Govt/ semi-Govt./ Govt. undertaking organization.
- vi) A written declaration in the form of Affidavit before Notary as the correctness of the copies of all documents.
1. Last date & time of Submission: Last date for submission of Quotation:- **07.08.2014 upto 1:30 pm.**
 2. Date and time of Opening of Quotations: **07.08.2014 upto 2:30 pm** in the Office of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Pradhan Nagar, Siliguri.
 3. The quotationers shall have to show original copies of the submitted documents at the time of evaluation of the quotations.
 4. The quotationers or their authorized representatives may like to be present at the time of opening. The schedule of opening may be altered depending on unavoidable circumstances.
 5. Bidder shall not be in a conflict of interest with one or more parties in the bidding process.
 6. SJDA reserves right to withdraw from whole process or any part thereof to accept or reject any or all offer at any stage of the process. No formal obligation shall accrue to SJDA or in such an event authority shall not be responsible for non-receipt of correspondence sent by post / e-mail / fax / courier.
 7. The lowest quotationer will have to enter into an agreement in SJDA's format within **7 (Seven) working Days** else the same will be treated as cancelled.
 8. All details can be obtained from the website - www.sjda.org.

R.N. 30/7/14

Chief Executive Officer
Siliguri Jalpaiguri Development Authority

Memo No. 540/1 (14) Engg/SJDA

Date. 30.7.14

Copy to: With request to display in their Notice Board.

1. Sabhadhipati, Siliguri Mahakuma Parishad,
2. Mayor, Siliguri Municipal Corporation.
3. District Magistrate, Darjeeling.
4. District Magistrate, Jalpaiguri.
5. Chairman, Jalpaiguri Municipality, Jalpaiguri.
6. Secretary, Jalpaiguri Jilla Parishad, Jalpaiguri.
7. Superintendent of Police, Darjeeling.
8. Superintendent of Police, Jalpaiguri.
9. Superintending Engineer(Electrical), Northern Circle, PWD, Siliguri.
10. Executive Engineer, Darjeeling Electrical Division, PWD, Siliguri.
11. Executive Engineer (Electrical), NBDD, H.C. Road, Siliguri
- ✓ 12. A. P., Siliguri Jalpaiguri Development Authority, Siliguri for uploading in SJDA website.
13. Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
14. Notice Board, Siliguri Jalpaiguri Development Authority, DCRPD Building, Near Sadar Hospital, Jalpaiguri.

R.N. 30/7/14

Chief Executive Officer
Siliguri Jalpaiguri Development Authority