



Siliguri Jalpaiguri Development Authority

A Statutory Authority Under Department of UDMA

An IS/ISO 9001:2008 Certified Organisation

Himanchal Vihar, Near – Passport Seva Laghu Kendra, Matigara-734010

Phone: Siliguri – 0353-2512922/2515647 Jalpaiguri – 03561-230874 E-mail: sjdawb@gmail.com

Memo No.: 550/x/ENGG/ELECT/35/25 (QSF: ENGG 03 / 01) / SJDA

Dated: 12.9.2025

NOTICE INVITING ONLINE BID (e - NIQ) NO. 005 / ENGG/ ELECT / 2025-26 OF SJDA

Chief Executive Officer, Siliguri Jalpaiguri Development Authority (SJDA), Siliguri invites ONLINE Item rate Bidding of the following works.

Name of Work: Temporary hire and fixing of CC Camera with monitor at different Ghats of Siliguri area during Chhat Puja for the year 2025.

Tenure: (i) During Chhat Puja Festival 2025 for 2 Days (From 27.10.2025 to 28.10.2025)

1. **E- Filing:** In the event of e-Filing intending bidder has to download the bid document from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate.
2. In the event of e-Filling, intending bidder may download the tender document from the website: <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate & earnest money may be submitted either by Net Banking (any listed bank) through ICICI Bank Payment Gateway or through RTGS/NEFT in favour of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority.

Tender document may be downloaded from website & submission of Technical Bid/Financial Bid as per Tender time schedule stated in e - BID details at Page No.2.

The documents submitted by the bidders should be indexed and also should be according to his / their Firm name.

Earnest Money: The amount of Earnest Money Rs.30,000/- (Thirty Thousand) Only is to be submitted online in favour of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority (SJDA) At the time of uploading the tender / quotation, the intending tenderer,/ quotationer should select the tender to bid and initiate payment of pre-defined EMD for that tender by selecting from either of the following payment modes:

- i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway.
- ii) RTGS/NEFT in case of offline payment through bank account in any Bank with his / her tender / quotation as per Memorandum No. 3975-F(Y) dated: - 28.07.2016 of Secretary to the Government of West Bengal, Finance Department. The L1 bidder shall make the Formal Agreement after getting the Letter of Acceptance (LOA) issued by the Tender Inviting Authority. Failure to make the Formal Agreement within the time period as prescribed in the Letter of Acceptance (LOA) for the purpose, may be construed as an attempt to disturb the tendering process and will be dealt with accordingly in a legal manner as deemed fit including blacklisting the bidder.

3. Eligibility criteria for participation in tender:

- a. The prospective bidder shall have satisfactorily completed **similar nature of job** has a prime agency during the last 5(five) years prior to the date of issue of this Notice a single and similar nature of work of SJDA or of State/Central Govt. Deptt or statutory body, Zilla Parishad, Mahukuma Parishad, Panchayat Samiti or Municipality having value of **Estimated amount**. Moreover, bidder must be authorised by the OEM.
2. Trade Licence
3. Pan Card
4. Income Tax acknowledgement receipt for Assessment year Last Three assessment Year.
5. Professional Tax registration certificate with updated documents.
6. If Partnership Firm all relevant papers of its establishment.
7. Registered Unemployed Engineers' Co-operative Societies/ Unemployed Labour Co.- Op. Societies are required to submit as follows
 - i. Valid Registration certificate issued by the Co-operative Deptt.
 - ii. Audit report audited by Co-operative Deptt. for the last Three years.
 - iii. Resolution copy of Annual General meeting for the last Three years.
8. The partnership firm shall furnish the registered partnership deed.
9. Valid EPF Registration Certificate with updated challan.
10. Valid ESIC Registration with updated challan.
11. For Technical Personnel – The respective bidders shall have full time engagement of experienced technical personnel (for retired personnel, age should not exceed 65 years as per Government Order). The names of technical staff(s) required as per this NIT or to be engaged in the work for supervision, should be declared also with the present engagement at the time of tendering. Technical staff(s) also needs to endorse their declaration of his / their consent working.
 - Diploma in Electrical / Computer Science Engineering/ IT or IT professional.

12. Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017 with updated challan.

13. "Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017" / in terms of 4374 F (Y).

14. GST, Royalty & all other statutory levy/ Cess if applicable will have to be borne by the agency.

15. A written declaration in the form of Affidavit before Notary as the correctness of the copies of all documents mentioning the eNIQ No. and name of the work.

16. Date & Time Schedule:

Sl. No	Particulars	Date & Time
1	Date and time of Publishing of Bid (online)	18-09-2025 at 4.00 P.M.
2	Tender documents download and uploading of Bid start date and time (online)	18-09-2025 at 4.00 P.M.
3	Bid proposal download & Uploading ended date & time (online)	08-10-2025 upto 4.00 P.M.
4	Bid opening date for Technical Proposal (online).	10-10-2025 at 04:30 P.M.
5	Bid opening date for Financial Proposal (online).	To be notified later

17. L1 Bidder will be selected and agency need to enter in an agreement with SJDA after selection within 7 (Seven) Working Days from the issuance of LOA.

18. Defaulter agencies w.r.t. any works awarded earlier by SJDA will not be considered for the works.

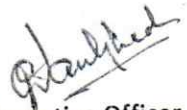
19. The intending bidder shall clearly understand that whatever may be the outcome of the present invitation of bid, the Chief Executive Officer, Siliguri Jalpaiguri Development Authority reserves the right to reject any

- application for participating in the bid and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any bidder at the stage of bid.
20. No CONDITIONAL/ INCOMPLETE bid will be accepted under any circumstances.
 21. In case of Quoting rate, no multiple rate will be entertained by the SJDA.
 22. During scrutiny, if it is come to the notice to bid inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that bidder will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.
 23. Before issuance of the work order, the bid inviting authority may verify the credential & other documents of the lowest bidder if found necessary. After verification, if it is found that such documents submitted by the lowest bidder is either manufactured or false in that case, work order will not be issued in favour of the tenderer under any circumstances.
 24. The engagement may be cancelled any time without compensation in the event of Natural calamities, War, Govt. Direction etc. or for any such events beyond the control the Authority, or where the agencies entrusted / engaged in illegal/unlawful activity in the said location/premises.
 25. **Refund of EMD:** The Earnest Money of all the unsuccessful Tenderer will be refunded.
 26. The Successful bidder will also has to sign an agreement with the Chief Executive Officer, Siliguri Jalpaiguri Development Authority on requisite stamp. The bid documents along with other Terms and Conditions shall form part of the agreement and the Successful bidder shall be bound himself / themselves to bid by the same. The undersigned shall also reserve the right either to accept or reject any or all the bidders without assigning any reason whatsoever.
 27. Special condition: To Pre-qualify all the OEM / OEM Authorised Bidder should satisfy the Eligibility Criteria mentioned below.
 - All systems and components must be in compliance with CE/ FCC/ UL/ BIS (with India Factory Address) certifications.
 - All equipment and materials used shall be standard components that are regularly manufactured and used in the manufacturer's system and systems and components shall have been thoroughly tested.
 - In case the OEM is not participating directly, bidder should be an authorized reseller or channel partner of the OEM. An authorization letter from the OEM need to be submitted in original.
 - The OEM should have at least 800 employees on its payroll in India. This is to justify that OEM has made investment in India and is serious about its business in India which will ensure long term after sales support and spare support from the OEM. Bidder to produce documentary proof to establish the eligibility.
 - OEM should have own online-dedicated support center available during working hours and a fully equipped repair and maintenance office in India.
 - OEM should have presence in India for the past Fourteen years with a service center and toll free number.
 - If Hard disc get crash then Hard disc OEM should recover the data with replacement of Hard disc.
 - BIS certificate should be on name of quoted OEM factory in India.
 - OEM should have own factory in INDIA with ISO 9001:2008 and ISO 14001:2004, ISO 27001:2013 and ISO 45000 for manufacturing process. Documents need to be attached along with the bid. OEM should produce own INDIA factory (not in Partnership or Joint venture) license that prove authenticity OEM
 - OEM should have CMMI level 5 certification.
 - Quoted OEM should be approved training partner in NSDC (National Skill Development Center)
 28. The Quoted rate must be including GST, LWC & Other Govt. Statutory taxes. No further claim will be entertained.

Scope of Work with Terms and Conditions: -

- a) The work are to be completed on Urgent basis
- b) The work has to be carried out as per the directive of SJDA officials and Siliguri Police Commissionarate
- c) All the CCTV Cameras will be monitored from the Control Room of Air View More
- d) The agency will be responsible for any accident / damage occurred during the work
- e) The photographs of the CCTV installation & CD of CCTV footage has to be submitted along with the bill.
- f) Payment will be made after satisfactory completion of works
- g) Necessary deduction of Govt. taxes will be made as per rule

- h) Location of Cameras will be fixed by the Engineer-in-Charge after getting work order.
i) On selection, **Performance Guarantee of Rs. 40,000.00/-** (Forty Thousand) have to be deposited in-favour of CEO, SJDA at the time of Formal Agreement within 7 (Seven) working Days
j) During total period technicians and helpers must be in Control Room for 24 hours.

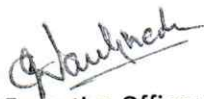

Chief Executive Officer
Siliguri Jalpaiguri Development Authority

Dated: 12.9.2025

550/1(6)/X/ENGG/ELECT/35/25
Memo No.: _____/SJDA

Copy to: With request to display in their Notice Board.

1. The District Magistrate, Darjeeling.
2. The District Magistrate, Jalpaiguri.
3. The Commissioner, Siliguri Municipal Corporation
4. The Assistant Executive Officer, Siliguri Jalpaiguri Development Authority, Siliguri for uploading in SJDA website
5. Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
6. Notice Board, Siliguri Jalpaiguri Development Authority, DCRPD Building, Near Sadar Hospital, Jalpaiguri.


Chief Executive Officer
Siliguri Jalpaiguri Development Authority