

Siliguri Jalpaiguri Development Authority

Tenzing Norgey Road, Pradhan Nagar, Siliguri-734003



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Memo No. :SJDA

Date:

NOTICE INVITING QUOTATION

Re-EOI-07/SJDA/Stationery/13-14

Sealed quotations are invited from reputed stationers/agency for supply of office stationery articles to the office of Siliguri Jalpaiguri Development Authority for the one year (from the date of work order).

EOI should be submitted with valid IT & PT, documents, PAN Card, VAT Registration, Trade License, credential indicating volume of business from reputed firms/ govt. organizations.

The rates should be quoted on the brand of Articles. List of the articles to be supplied is enclosed herewith.

Important Points:-

1. The EOI to be submitted in the prescribed proforma to be had from Administrative Section of SJDA Office on and from 1st July, 2013 to 8th July, 2013 between 11:00 a.m. to 2:00 p.m. on deposit of Rs. 500/- as participation fee in the form of D.D./ Pay Order / Banker Challan (Designation Bank of Uttar Banga Kshetriya Gramin Bank, Pradhan Nagar, Mallaguri Branch), Siliguri in favour of Chief Executive Officer, Siliguri Jalpaiguri Development Authority.
2. The EOI proforma need to be submitted with a forwarding letter of the Agency accompanying all required documents.

EOI may be dropped into quotation box at SJDA by 8th July, 2013 from 11:00 a.m. to 2:00 p.m. and will be opened on 8th July, 2013 at 3:00 p.m.

The undersigned reserves the right to reject; any or all applications or rates so quoted without assigning any reason whatsoever.

Enclo: As stated.

Sdf
Chief Executive Officer,
Siliguri Jalpaiguri Development Authority

Date...03/07/13

Memo No...3180/1(5)/S.J.D.A.

Copy forwarded with a request to display on the Notice Board:

1. Commissioner, Siliguri Municipal Corporation
2. Addl. Executive Officer, Siliguri Mahakuma Parishad.
3. S.D.O., Siliguri
- ✓ 4. Publication in website
5. Office Notice Board, SJDA.

4-20-13
Chief Executive Officer,
Siliguri Jalpaiguri Development Authority