



OFFICE OF THE CHIEF EXECUTIVE OFFICER

**Siliguri Jalpaiguri Development Authority (SJDA)**

Tenzing Norgay Road, Pradhan Nagar, Siliguri, Dist: Darjeeling, Pin – 734 003

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Memo No. 1563/IV/V/2022/53/22/SJDA.

Dated: 16/09/22.

**NOTICE INVITING BID (E- BIDDING) NO. 22/ADMN/CHHAT GHAT AT RAJBARIDIGHI EAST & WEST SIDE/  
2022 – 2023 OF SJDA**

Chief Executive Officer, Siliguri Jalpaiguri Development Authority (SJDA), Siliguri invites ONLINE percentage rate tender in two bid system from reliable resourceful bonafide firms / agency / company who have executed similar nature of works in any Govt./ Semi Govt. / Undertakings/ Autonomous / Statutory bodies and local bodies qualifying the stipulated requirements as per the details mentioned hereunder.

1. Name of Work: Construction of temporary platform for Chhat Puja Festival with changing room, Urinal, River side cleaning, removal of rubbish and spreading of bleaching powder at East side and West side of Rajbaridighi, Jalpaiguri.
2. Amount put to Tender : Rs. 3,98,025.00
3. Period of work: 22.10.2022 to 29.10.2022
4. E- Filing: In the event of e-Filing, intending bidder has to download the bid document from the <http://wbtenders.gov.in> directly by the help of Digital Signature Certificate. Details are narrated in "Instruction to Bidders". Tender time schedule stated at Page No.02 of 04.
5. Earnest Money amounting to Rs.10,000/- (Rupees ten thousand only) to be submitted online in favour of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority (To be converted into Security Deposit on selection of successful bidder). At the time of uploading the E-Bid, the intending bidder should select the Bid and initiate payment of pre-defined EMD for that Bid by selecting from either of the following payment modes:
  - i) Net banking (any of the banks listed in the ICICI Bank Payment Gateway) in case of payment through ICICI Bank Payment Gateway.
  - ii) RTGS/NEFT in case of offline payment through bank account in any bank with his/ her tender/ bid as per Memorandum No.3975-F (Y) dated.28/07/2016 of Secretary to the Govt. of West Bengal, Finance Department. The L1 bidder shall make the Agreement in N.J. Stamp with SJDA within 7 days after getting the letter of acceptance (LOA).
6. Eligibility criteria for participation in bid:
  - a. The prospective bidders must have the experience of similar nature of work or any civil work of the same amount or more in any Govt./ Semi Govt. / Undertakings/ Autonomous / Statutory bodies and local bodies .
  - b. Valid Trade License
  - c. Pan Card, Income Tax (Salar) Acknowledgement receipt for Assessment year 2019-20, 2020-21, 2021-22
  - d. Professional Tax receipts Challan for the year 2019-20, 2020-2021, 2021 - 2022, to be accompanied with the Technical Bid document.

e. GST registration certificate.

f. Registered Unemployed Engineers' Co-operative Societies/ Unemployed Labour Co. Operative Societies are required to submit as follows

i. Valid Registration certificate issued by the Co-operative Deptt.

ii. Audit report audited by Co-operative Deptt. for the year not earlier than 2019-20.

iii. Resolution copy of Last Annual General Meeting authenticated and certified by the appropriate Authority in this regard.

g. The partnership firm shall furnish the registered partnership deed.

h. Any change of BOQ will not be accepted under any circumstances.

7. GST, Royalty & all other statutory levy/ Cess if applicable will have to be borne by the agency.

**8. Date & Time Schedule:**

Sl. No	Particulars	Date & Time
1	Date and time of Publishing of Bid (online)	19.09.2022 at 4.00 p.m.
2	Bid documents download and uploading of bid start date and time (online)	19.09.2022 at 4.00 p.m.
3	Bid proposal download & Uploading ended date & time (online)	11.10.2022 at 4.00 p.m.
4	Bid opening date for Technical Proposal (online).	14.10.2022 at 11.00 a.m.
5	Bid opening date for Financial Proposal (online).	Will be declared after Technical Evaluation.

9. Defaulter agencies w.r.t any works awarded earlier by SJDA will not be considered for the works.

10. The intending Bidders shall clearly understand that whatever may be the out come of the present invitation of Bid, the Chief Executive Officer, Siliguri Jalpaiguri Development Authority reserves the right to reject any application for participating in the Bid and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

11. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' before bidding.

12. No CONDITIONAL/ INCOMPLETE TENDER will be accepted under any circumstances.

13. In case of Quoting rates, no multiple rates will be entertained by the SJDA and will be out rightly rejected.

14. Normally, lowest bidder will be accepted & work order will be given to L1 (Lowest Bidder) but the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, reserves the right to cancel the NIB without assigning any reasons thereof and no claim in this respect will be entertained.

15. During scrutiny, if it comes to the notice of the bid inviting authority that the credential or any other papers are found incorrect/manufactured/fabricated, that tenderer/ bidder will not be allowed to participate in the tender and that

application will be out rightly rejected without any prejudice.

16. Before issuance of the work order, the bid inviting authority may verify the credential & other documents of the lowest bidder if found necessary. After verification, if it is found that such documents submitted by the lowest bidder is either manufactured or false in that case, work order will not be issued in favour of the bidder under any circumstances.

17. The engagement may be cancelled any time without compensation in the event of Natural calamities, War, Govt. Direction etc. or for any such events beyond the control of the Authority, or where the agencies entrusted / engaged in illegal/unlawful activity in the said location/premises.

18 .Refund of EMD : The Earnest Money of all the unsuccessful bidder will be refunded

19. The bidder shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970(b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.

20. The Successful bidder will also have to sign an agreement with the Chief Executive Officer, Siliguri Jalpaiguri Development Authority on requisite stamp. The bid documents along with other Terms and Conditions shall form part of the agreement and the Successful Bidder shall be bound himself / themselves to abide by the same. The undersigned shall also reserve the right either to accept or reject any or all the bids without assigning any reason whatsoever.

#### **SPECIAL TERMS AND CONDITIONS**


1. All tasks referred above must be executed as per the schedule provided by Siliguri Jalpaiguri Development Authority.
2. The bidder at his own responsibility is encouraged to visit the site and acclimatise with the site of work. The cost of visiting the site shall be at bidders own cost.
3. The Contractor shall carry out all items of services assigned or entrusted to him/ them by an officer on behalf of SJDA and shall abide by all instructions issued to him/ them from time to time by the said officer.
4. The Contractor shall engage competent adequate staff to the satisfaction of the SJDA or an officer acting on its behalf and also required machineries to complete the work on time. No extension of time will be allowed.
5. Clearance of garbage and dumping them in the dumping ground shall be done by the agency at its own arrangement and no additional amount will be paid for such arrangement.
6. The Contractor shall strictly abide by Laws, Rules & Regulation of local administration and existing Government rules.
7. The Contractor shall insure its staff members against work accidents and engages itself to respect the legislation in place regarding labour matters, social security and taxation and all other matters related to the services rendered.
8. The works are to be completed on Urgent basis.

9. The agency will be responsible for any accident / damage occurred during works.
10. Payment will be made after 100% satisfactory completion of works with work done certificate by concerned technical officer.
11. Necessary deduction of Govt. taxes will be made as per rules.
12. Work should be executed as per the guidance of Technical Officer of SJDA strictly maintaining guidelines directed by Hon'ble National Green Tribunal.
13. Log Book to be maintained by the agency for usage of vehicles and manpower which has to be duly certified by the Technical Officer of SJDA.
14. Photograph / CD has to be taken of the work before its starting, during the execution and after the completion of the work and same has to be submitted during claim of the bill by the agency.
15. SJDA reserves the right to assess anytime the performance of the contractor. Failure to perform the requested tasks may be regarded as a basis for termination of the contract.
16. All Duties, GST, other taxes, Royalties, Cess, Toll all other statutory levies shall be payable by the contractor under the contract to the State/ Central Government for any other cause including 1 % Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Act. 1996, if needed to be paid, will have to be borne by the contractor. SJDA shall have no liability whatsoever.
17. SJDA reserves the right to modify at any time the services indicated in the schedule of the tasks stated above.
18. SJDA shall reserve the right to cancel the work/ contract anytime without assigning any reasons.
19. The SJDA shall not bear any responsibility related to i) any insurance claim ii) Theft/ robbery/ loss ii) any legal hazards related to accidents and others shall be bound by the contractor at his own responsibility.

Memo No. 1563/1(9) /SJDA

Copy forwarded to :-

1. Addl. Chief Engineer, SJDA.
2. Superintending Engineer, SJDA.
- ✓ 3. A.E.O., SJDA, for Website uploading.
4. Assistant Engineer, Tender, SJDA.
5. Notice Board, SJDA.
6. Notice Board, UTTARKANNYA, Fulbari.
7. Sabhadhipati, Siliguri Mahakuma Parishad, Siliguri to display.
8. Notice Board, Jalpaiguri Zilla Parishad, Jalpaiguri.
9. Notice Board, O/o the SDO, Siliguri.

  
Chief Executive Officer  
SiliguriJalpaiguri Development Authority

Dated: 16/09/22

  
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Chief Executive Officer  
SiliguriJalpaiguri Development Authority