



OFFICE OF THE CHIEF EXECUTIVE OFFICER

Siliguri Jalpaiguri Development Authority (SJDA)

AN IS/ISO 9001:2008 CERTIFIED ORGANISATION

Tenzing Norgey Road, Pradhan Nagar, Siliguri, Dist: Darjeeling, Pin – 734 003

Phone: (0353) 2512922, 2515647, Fax: (0353) 2510056, e-mail: sjdawb@gmail.com Web: www.sjda.org

Memo No.: 015 / ENGG / 2020 of SJDA

(QSF: ENGG 03 / 01)

Dated: 01.01.2020

NOTICE INVITING ONLINE EOI (e - QUOTATION) NO. 001 / ENGG / 2019 – 2020 OF SJDA

EXPRESSION OF INTEREST (EOI) FOR PREPARATION OF DETAILED PROJECT REPORT (DPR) 250 TO 300 SEATED AUDITORIUM IN THE CAMPUS OF ANANDA CHANDRA COLLEGE (ARTS & COMMERCE) AT JALPAIGURI, DISTRICT JALPAIGURI, WEST BENGAL.

An Expression of Interest (EOI) is hereby invited by Siliguri Jalpaiguri Development Authority (SJDA) from the registered, bonafide, reliable and resourceful Architects / Agencies / Consultancy Firms having experience of not less than five years in Planning, Designing and preparation of Drawings For Preparation Of Detailed Project Report, Jalpaiguri, District Jalpaiguri, West Bengal.

About the Project:

PREPARATION OF DETAILED PROJECT REPORT (DPR) 250 TO 300 SEATED AUDITORIUM IN THE CAMPUS OF ANANDA CHANDRA COLLEGE (ARTS & COMMERCE).

Scope of Work:

The work would include preparation of details of Architectural Drawings, Structural Designs including preparation of details of estimate of the proposed building complex with bill of quantities including sanitary, plumbing, electrical, firefighting arrangements, air conditioning if required, other ancillaries etc. The detailed estimate is to be prepared on the basis of latest PWD schedules. In case of non-scheduled items, analysis of rates may also to be provided. In addition to the above, the work would include periodical Architectural supervision of execution in the field. The selected Consultant would have to provide the following:

- 1) Architectural Designs including preparation of Plans, Elevations, Sections, Perspective Drawings, Architectural Details etc.
- 2) Structural Design of the Building including vetting of the Structural Design of the building. The vetting would be done by IEST, JU, IIT-Kharagpur or similar Institute as agreed upon by SJDA and the fees for the same would have to be borne by the Architect / Agency / Consultancy Firm.
- 3) Detail design & drawings of Water Supply, Sewerage, Drainage, Electricals, Air conditioning and other related ancillaries.
- 4) Any change in Architectural and other Designs of the building as may be suggested by the SJDA must be done by the selected bidder free of cost. Also, any other unavoidable change is to be done by the selected bidder free of cost.

- 5) Preparation of detailed estimate, bill of quantities for the building and ancillary works like electrical, sanitary, fire-fighting arrangements, airconditioning etc. Vetting of estimate would be done by the Chief Engineer of Public Works Department /KMDA/NBDD/MED etc. and the fees for the same if any to be borne by the Architectural Agency / Consultancy Firm.
- 6) Preparation of Draft Tender Documents.
- 7) Periodical Architectural supervision of construction work including ancillary works.

ELEGIBILITY TO PARTICIPATE:

Registered, bonafide, reliable and resourceful Architects / Agencies / Consultancy Firms having not less than five years of experience in designing similar type of project may participate in this Expression of Interest (EOI). The Multi-Disciplinary Firms / Agencies / Consultancy Firms, who have executed similar projects, may also submit their proposals. All of them should also have experience in planning and designing of at least one project of similar nature costing Rs. 2.0 (Two Point Zero) Crores or above during the last three Financial Years.

SELECTION / ACCEPTANCE OF THE SUCCESSFUL BID/ OFFER:

- a) The final selection/acceptance of the bid/offer shall be made by a panel of experts to be constituted by SJDA and the panel of experts would be headed by a Senior Architect.
- b) The accepting authority/ SJDA reserves right to withdraw from whole process or any part thereof or to accept or reject any or all bid(s)/offer(s) including the lowest bid/offer received at any stage of the process without assigning any reason whatsoever to the participants. No formal obligation shall accrue to SJDA or in such an event authority shall not be responsible for non- receipt of correspondence sent by post/e-mail/fax/courier.
- c) For selection/finalization of the offer/bid, at first responsiveness will be verified as per eligibility criteria and submitted documents. The eligible participants will have to make a presentation of their architectural design and other details before the panel of experts to be constituted by SJDA at SJDA when they will be called for the same. During presentation, the participant / bidder will have to present their concept to visualize the proposed project along with three dimensional drawings preferably from different angles. The participants will have to arrange for laptop computer etc. SJDA will arrange for venue of the presentation. Final selection will be made on the basis of marks given by the panel (70% weightage for Technical Bid and 30% weightage for Financial Bid). The marking system would be as follows.:

Technical bid / proposal:

SL NO	CRITERIA	MARKS
01	Approach & Methodology	10
02	Key professional staff qualification and competence for the assignment	20
03	Experience and financial strength of the bidder	20
03	Concept Plan & Design and presentation thereof	40
04	Proposed Phasing	10
	Total Marks	100

The score would be the arithmetic sum of the marks assigned to the bidder under each of the parameter listed above.

Financial bid/proposal

The Financial bid/proposal with the lowest cost (L1) will be given a score of 30 and for the other proposals (N, N1, N2 etc.), scores will be calculated by the formula " $L1/N \times 30$ ".

BID DOCUMENTS

Technical bid shall contain.

- 1) Total Turnover of the company / firm for the last 3 years i.e. upto 31.3.2016 specifying eligibility criteria.
- 2) Partnership Deed with Registration Certificate in case of partnership firm / Trade License / Company Registration Certificate valid at least up to the date of submitting their bid.
- 3) Service Tax Registration Certificate.
- 4) Income Tax (I.T.) PAN.
- 5) Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017.
- 6) "Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017" / in terms of 4374 F (Y).
- 7) Auditor's Certificate for Turnover for the last three years, i.e., upto 31.03.2016.
- 8) Registration certificate of Council of Architecture valid at least up to the date of submitting their bid.
- 9) Experience on successful preparation of similar type of works specifying eligibility criteria.
- 10) Key professional staff qualification and competence for the assignment (Details of Architects and Engineers).
- 11) Concept proposal

Any participant bidder not following the steps in submitting their bid /offer as described are liable to be disqualified.

Financial Bid

The all intending bidders should quote their financial bid (**inclusive all taxes**) in relevant place of BOQ.

TERMS & CONDITIONS:

- (1) Before submitting any bid offer, the intending participants should make themselves acquainted, thoroughly, with the local conditions prevailing by actual inspection of the site and take into considerations all aspects including actual size and availability of land, communication facilities, climate conditions etc. As no claim whatsoever will be entertained on these accounts, afterwards.
- (2) All related expenditure incurred by the bidders for preparation, submission, clarification, etc. shall not be borne by SJDA.
- (3) As per the evaluation criteria specified above, selected successful bidder maybe called for negotiations for improvement of Terms of Reference and scope of work and financial terms. SJDA reserves the right to negotiate with the successful bidder.
- (4) The selected bidder will have to enter into an agreement of contract with SJDA within 10 (ten) days of issuance of the LOI.
- (5) The detailed drawings would have to be submitted by the Architect / Agency / Consultancy Firm within 20 (twenty) days from the date of issue of LOI. Considering the size of the Project, 'NOC' (No Objection Certificate) from the Environment Department / Pollution Control Board under Government of West Bengal would be required.
- (6) The building design must conform to the prevailing rules of the Sanctioning Authority. Fire safety norms must be as per relevant B.S. Codes and National Building Code.
- (7) **Fees Payable:** -
Fee would be paid as a percentage of the Total quoted / accepted Fee inclusive of taxes as mentioned against each item of works as per following. Payments will be released only after approval by the Competent Authority.
 - a. 30 % on Submission of Draft DPR.
 - b. 40 % on Submission of Final DPR.
 - c. 15 % after completion of 50% of Work Completed and
 - d. Balance 15 % on completion of work.

) Separate tender/ bid will be invited by SJDA for construction of the Proposed Building. Construction supervision shall have to be taken up by the selected bidder after actual construction begins (to be communicated separately) and shall continue till completion of the project in the field. The periodical supervision should preferably be once in a week. If required, the frequency of visits to the Project site might be increased.

(9) Any bid/offer containing overwriting is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid/offer may be informal.

(10) Download and Bid Submission / Upload Start Date & Time **10.01.2020 from 16.00 hrs.**

(11) Download and Bid Submission / Upload End Date & Time – **20.01.2020 up to 16.00 hrs.**

(12) Date of opening of Technical Proposals – **24.01.2020 at 11.00 hrs.**

(13) Date of opening of Financial Proposals will be declared after technical evaluation.

(14) No conditional bid/offer shall be accepted.

(15) The Bidders shall have to show original copies of the submitted documents at the time of evaluation of the bids.

(16) The Bidders or their authorized representatives may remain present at the time of opening of bids. The schedule of opening may be altered depending on unavoidable circumstances.

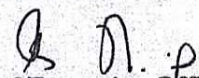
(17) Bidder shall not be in a conflict of interest with one or more parties in the bidding process.

(18) In the event of e-Filing intending bidder may download the quotation documents from the website **https://etender.wb.nic.in** or **wbtenders.gov.in** directly by the help of his Digital Signature Certificate (DSC).

(19) In case of online submission, Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the Website **https://etender.wb.nic.in** or **wbtenders.gov.in** Quotation documents may be downloaded from website & submission of Technical Bid / Financial Bid as per the Date / Time Schedule stated in this NIQ. The documents submitted by the bidders should be properly indexed & attested with seal.

(20) Any corrigendum, addendum, modification, extension, change etc. in the EOI/Bid including dates, venue, conditions, minutes of meeting etc. will be uploaded in the SJDA website (www.sjda.org) which will be treated as public announcement / communication required for the EOI/ Bid and EOI/Bid will be treated as revised accordingly. Bidders are advised to follow SJDA website (www.sjda.org) regularly related to the captioned project for all public announcements / communications.

(21) Contact Address: Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Central Bus Terminus, Pradhan Nagar, Siliguri-734003, Telephone Nos. 0353-2515647 / 2512922, Fax-2510056 during office hours.


Chief Executive Officer
Siliguri Jalpaiguri Development Authority

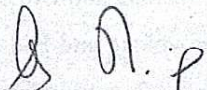
Memo No.: 015 / 1 (19) / ENGG / 2020 of SJDA

Dated: 9.01.2020


Copy to: With request to display in their Notice Board.

1. Addl. Executive Officer, Siliguri Mahakuma Parishad.
2. Commissioner, Siliguri Municipal Corporation.
3. District Magistrate, Darjeeling.
4. District Magistrate, Jalpaiguri.
5. Chairman, Jalpaiguri Municipality, Jalpaiguri.
6. Secretary, Jalpaiguri Jilla Parishad, Jalpaiguri.
7. Superintendent of Police, Darjeeling.
8. Superintendent of Police, Jalpaiguri.
9. Superintending Engineer, PW (Roads), SHC-IV, Shaktigarh, Siliguri.

10. Executive Engineer, Northern Circle, PWD, Jalpaiguri.
11. Executive Engineer, North Bengal Development Department, H. C. Road, Siliguri.
12. Executive Engineer, North Bengal Construction Division, PWD, Siliguri.
13. Executive Engineer, Construction Board, Gayaram Build, H.C. Road, Siliguri.
14. Executive Engineer, Darjeeling Division, PWD.
15. A. P., Siliguri Jalpaiguri Development Authority, Siliguri for uploading in SJDA website.
16. Concern Assistant Engineer, Siliguri Jalpaiguri Development Authority, Siliguri
17. D.I.O., NIC, Siliguri for uploading in official website
18. Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
19. Notice Board, Siliguri Jalpaiguri Development Authority, DCRPD Building, Near Sadar Hospital, Jalpaiguri.


Chief Executive Officer

Siliguri Jalpaiguri Development Authority


9/1/2020

Mr. M. Ray.
Upload.
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09/01/20.