



OFFICE OF THE CHIEF EXECUTIVE OFFICER

Siliguri Jalpaiguri Development Authority (SJDA)

AN IS/ISO 9001:2008 CERTIFIED ORGANISATION

Tenzing Norgey Road, Pradhan Nagar, Siliguri, Dist: Darjeeling, Pin – 734 003

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(QSF: ENGG 03 / 01)

Memo No.: 139 / ENGG / 2019 of SJDA

Dated: 22.02.2019

NOTICE INVITING ONLINE EOI (e - QUOTATION) NO. 008 / ENGG / 2018 – 2019 OF SJDA

Expression of Interest (EOI) For Planning, Surveying, Designing, Drawing, Estimating for Comprehensive Waste-Water Management for Siliguri Municipal Corporation Area.

An Expression of Interest (EOI) is hereby invited by Siliguri Jalpaiguri Development Authority (SJDA) from the reputed, reliable & resourceful Companies / Firms / Contractor having experienced and acumen in consultancy works as noted below and eligibility is depicted here under for participating in the quotation.

	Name of Work:	<i>As mentioned in the above.</i>
1.	Eligibility to participate in the Bid	Registered, bonafide, reliable and resourceful Consultancy Firms having experience and technical acumen in similar nature of jobs during the last five financial years in Govt. Deptt./Board/Semi-Govt./Corporation/Statutory Authority/Undertaking etc. and qualified technical personnel specially proficiency in Waste Water Engineering /Environmental Engineering with sound knowledge and experience in similar types of works and GST No., P. Tax clearance Certificate, PAN Card etc.
2.	Documents to be produced in support of Credential for quotation	<ol style="list-style-type: none"> Total Turnover of the company / firm for the last 3 years specifying eligibility criteria. Trade License/Company Registration Certificate valid at least up to the date of submitting their bid Income Tax (I.T.) PAN. Auditor's Certificate for Turnover last 3 (three) years i.e. upto 31.03.2017. Experience certificate on successful preparation of similar type of works specifying eligibility criteria Key professional staff qualification and competence for the assignment (Details of Engineers). Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017. "Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017" / in terms of 4374 F (Y). <p>Any participant bidder not following the steps in submitting their bid /offer as described are liable to be disqualified.</p>

3.	Earnest Money :	Rs.5,000.00 (Rupees five thousand) only as an initial Earnest Money Deposit shall be paid by selecting from either of the following payment modes (refer Finance Order no. 3975-F(Y dated 28/07/2016); (i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway. (ii) RTGS/NEFT in case of offline payment through bank account in any bank. Balance Earnest Money beyond Rs.5,000.00/- (if any, to fulfill 2 % of amount offered) shall be deposited by the successful Quotationer at the time of agreement. The EMD for the successful Quotationer will be converted to Security Deposit (SD) and additional amount of 8% of amount offered will be deducted towards SD from RA/Final Bill(s)
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4.Date and Time Schedule :-

Sl. No.	Particulars	Date and Time
a)	Date & Time of Uploading EOI Documents online (Publishing Date):	22.02.2019 from 18.30 hrs.
b)	Downloaded Start Date & Time:	22.02.2019 from 18.30 hrs.
c)	Bid Submission / Upload Start Date & Time:	22.02.2019 from 18.30 hrs.
d)	Download and Bid Submission / Upload Closing Date & Time:	01.03.2019 up to 16.30 hrs.
e)	Date of opening of Technical Proposals:	05.03.2019 at 11.00 hrs.

Date of opening of Financial Proposals will be declared after technical evaluation.

5	Time of completion of Assignment	90 days from the date of issue of Work Order.
6	Site inspection & General information	Intending Quotationer(s) are required to inspect the site(s) of the Project with particular reference to location and infrastructure facilities. They are to make a careful study with regard to availability of all relevant factors as might affect their rates and prices. They are also acquainted with the verdict of Hon'ble National Green Tribunal Eastern Zone Bench, Siliguri in connection with river Mahananda, Jorapani and Fuleswari, latest I & D Guidelines of Govt. of India as per relevant IS specifications, CPHEEO Manuals, Clauses & Sub Clauses of the Quotation documents and to have fully acquainted with all details of work front, communications, underground utility services, existing & proposed site levels, position and diversion of transportation and barricading , if required, electricity and any other general information including topological condition & existing level and level pertaining to and needed for the work to be completed in time properly.
7	Quotation documents	A full set of quotation documents consists of 2 Parts. These are: Part I containing all documents in relation to the name of the firm applied for and credentials possessed by them along with all documents as depicted in Sl. No. 4. AND RELEVANT SECTION AS MENTIONED IN CONTENT Part II containing Bid Price / Price Schedule (.xls sheet). The rate should be quoted in amount including all taxes.
8	Validity of Quotation	A Quotation submitted shall remain valid for a period of 90 calendar days from the date of publication of Quotations. Any extension of

		this validity period if required will be subject to concurrence of the Quotationers.
9	Withdrawal of Quotation	A Quotation once submitted shall not be withdrawn within the validity period. If any Quotationer(s) withdraw his/their Quotation(s) within the validity period then Earnest Money as deposited by him/them will be forfeited.
10	Acceptance of Quotation	The CEO, SJDA will accept the Quotation. He/She does not bind himself to accept otherwise the lowest Quotation and reserves to himself/herself the right to reject any or all of the Quotations received without assigning any reason thereof.
11	Intimation	The successful Quotationer will be notified in writing of the acceptance of his Quotation. The Quotationer then becomes the "Consultant" and he shall forthwith take steps to execute Formal Contract Agreement in 2911(ii) Form with the CEO, SJDA and fulfill all his obligations as required by the Contract. After the quotation is provisionally accepted, the Consultant shall submit DPR containing detailed Survey Report including drawing and design etc. within stipulated time frame.
12	Escalation of Cost	There will be no escalation of cost and the contract price mentioned in the contract stands valid till completion.
13	Name & address of the office for submission of DPR	CEO, SJDA, Tenzing Norgye Road, Pradhan Nagar, Siliguri, Dist: Darjeeling, Pin - 734 003
14	Mode of Payment	Payment would be made in percentage of the Total quoted / accepted fee inclusive of all taxes as mentioned, against each item of work as per following stages: a. 20 % on submission of Survey Report. b. 30 % on Submission of Draft DPR. c. 20 % on Submission of Final DPR. d. 15 % after completion of 50% of Work Completed and e. Balance 15 % on completion of work. f. Security Deposit as deducted in the RA / Final Bill(s) will be refunded after six months from the date of final payment.
15	Influence	Any attempt to exercise undue influence in the matter of acceptance of quotation is strictly prohibited and any quotationer who resorts to this will render his quotation liable to rejection.

About the Project:

Comprehensive Waste-Water Management for Silliguri Municipal Corporation Area

Scope of Work:

The DPR shall be prepared within the following frame-work and requirements:

1. City Sanitation Plan (CSP) shall be the basis for planning and formulating the DPR. The CSP shall be prepared on the basis of City Development Plan (CDP), if so drawn and finalized for the city.
2. Holistic approach and provision of integrated sewer network up to house-property line in place of drain interception and diversion. This will ensure full coverage of the town and thereby transportation of entire sewage to treatment plants for optimal utilization.
3. Design, Build & Operate (DBO) model for efficient operation and maintenance (O & M) of River Conservation schemes.

4. First 5 years O & M cost to be in-built in the project cost. This will ensure unhindered O & M of assets which is necessary for achieving the river cleaning objectives. Next 10 years O & M cost to be also worked out within revenue generation plan.
5. Stakeholder consultation at the stage of formulation and implementation of the project. This is to ensure active involvement of various stakeholders and the civil society to generate support and encourage ownership.
6. Proposal for re-cycling and reuse of treated waste-water should be provided.
7. Carryout necessary Topographic survey for roads and drains for Siliguri Municipal Corporation area.
8. Carryout soil investigation works at STP location.
9. Carryout waste-water quality analysis for drains.
10. Use of digital maps, other 'information – communication technology' (ICT) tools and software for project planning and design. In order to improve scientific and engineering design and planning, good quality maps and computer aided design are necessary.
11. Coverage of schemes for management of Municipal Solid Waste affecting river water quality. Different types of solids and solid waste also contribute to river pollution significantly. Therefore, this activity will be taken up selectively under the program.
12. Priority to undertake River Conservation Projects for City/ Towns polluting river stretches identified by CPCB. The list of polluted stretches published by CPCB from time to time will primarily be the basis for selecting rivers and towns to be included under the program.
13. Adoption of innovative and best technology options for treatment of sewage. Technology selection is critical to technical and financial sustainability of assets created. Detailed and careful exercise may be undertaken for selection of the best option on a case to case basis. For this, life cycle study of technology options along with detailed analysis in respect of performance will be mandatory at FR stage.
14. DPR preparation to be preceded by Feasibility Report (FR). This will focus on option exploration and selection of locations for major infrastructure. This will also help reduce uncertainty in land acquisition and pre-emptively resolve other local issues, thus contributing to timely execution of project.
15. The DPR shall be integrated with existing waste-water management system whenever it is possible.
16. Technical Specifications in details should be furnished.
17. Detailed design, drawings and estimate of sewer line, sewage pumping station and sewage treatment plants should be furnished.
18. DPR should be prepared following the latest Guidelines of NMCG and CPHEEO Guidelines, Designs shall be done as per relevant BIS Codes.
19. Cost Estimates shall be derived based on latest PWD/PHED Schedule of Rates.
20. Phased approach to implementation shall also be provided for, as maybe necessary.
21. Provision of 100% sanitation to the project area shall be conceived. Proposal for FSSM shall be included, which cannot be covered by Sewerage System. Proposal for FSTP if required shall also be included.
22. The Consultant should be responsible to clarify and/or meet up the quarries from any Authority during approval process as well as rendering all sorts of Technical advice during implementation of project at site.
23. DPR should be prepared with the provision of Commissioning, Trial Run and there after Operation & Maintenance for the period of fifteen years.

24. Any issues regarding environmental impact should be addressed properly.
25. The draft copy of DPR, both hard as well as soft copy should be submitted to the CEO, SJDA before submission of final DPR.
26. The land required for construction of proposed structures will be arranged by the SJDA /competent Authority and the feasibility of the land will be checked by the Consultant.
27. In case of corporation land, site plan and allied papers should have to be authenticated by the Siliguri Municipal Corporation.
28. The consultant must liaise with competent authority for vetting of DPR.
29. All proposals should be finalized with due consultation & approval of the SJDA /competent Authority.
30. Draft DPR must be approved by the SJDA before finalization.

SELECTION / ACCEPTANCE OF THE SUCCESSFUL BID/ OFFER:

- a) The final selection/acceptance of the bid/offer shall be made by a panel of experts to be constituted by SJDA and the panel of experts would be headed by a Senior Architect.
- b) The accepting authority/ SJDA reserves right to withdraw from whole process or any part thereof or to accept or reject any or all bid(s)/offer(s) including the lowest bid/offer received at any stage of the process without assigning any reason whatsoever to the participants. No formal obligation shall accrue to SJDA or in such an event authority shall not be responsible for non- receipt of correspondence sent by post/e-mail/fax/courier.
- c) For selection/finalization of the offer/bid, at first responsiveness will be verified as per eligibility criteria and submitted documents. The eligible participants will have to make a presentation of their architectural design and other details before the panel of experts to be constituted by SJDA at SJDA when they will be called for the same. During presentation, the participant / bidder will have to present their concept to visualize the proposed project along with three dimensional drawings preferably from different angles. The participants will have to arrange for laptop computer etc. SJDA will arrange for venue of the presentation. Final selection will be made on the basis of marks given by the panel (70% weightage for Technical Bid and 30% weightage for Financial Bid). The marking system would be as follows: -

Technical bid / proposal:

SL NO	CRITERIA	MARKS
01	Approach & Methodology	10
02	Key professional staff qualification and competence for the assignment	20
03	Experience and financial strength of the bidder	20
03	Concept Plan & Design and presentation thereof	40
04	Proposed Phasing	10
	Total Marks	100

The score would be the arithmetic sum of the marks assigned to the bidder under each of the parameter listed above.

Financial bid/proposal

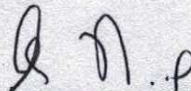
The Financial bid/proposal with the lowest cost (L1) will be given a score of 30 and for the other proposals N1, N2 etc.), scores will be calculated by the formula "L1/N x 30".

Following clauses are to be adhered to, by the concerned Quotationer during the process of Quotation.

- (a) Persons having authenticated and having registered Power of Attorney may be considered lawfully becoming to be acting on and for behalf of the Bidder.
- (b) Quotation Acceptance Authority is the CEO, SJDA.
- (c) Usual deductions for TDS and SD as applicable will be made from the bills from time to time.
- (d) No conditional/ incomplete quotation shall be entertained.
- (e) Technical & Financial Quotation both will be submitted concurrently duly digitally signed in the Website <http://wbtenders.gov.in>. Quotation documents are to be downloaded from website & submission of Technical /Financial Quotation as per Schedule.
- (f) The Quotationer is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the quotation and entering into a contract for the work as mentioned in the Notice Inviting Quotation, the cost of visiting the site shall be at the Quotationer's own expense.
- (g) The intending Quotationers shall clearly understand that whatever may be the outcome of the present invitation of Quotations, no cost of Quotation shall be reimbursable by the CEO, SJDA. The CEO, SJDA reserves the right to reject any application for purchasing Quotation documents and to accept or reject any or all the offered quotation /quotations without assigning any reason whatsoever and is not liable for any cost that might have incurred by any quotationer at any stage of Quotation.
- (h) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Quotationers' before Quotation.
- (i) During scrutiny, if it is come to the notice to quotation inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that quotationer will not be allowed to participate in the quotation and that application will be out rightly rejected without any prejudice.
- (j) Before issuance of the Work Order, the quotation inviting authority may verify the credential & other documents with the original of the lowest quotationer if necessary. After verification, if it is found that such documents submitted by the lowest quotationer is either false or fabricated, in that case, L.O.A. / Work Order will not be issued in favour of the quotationer under any circumstances.
- (k) If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one.

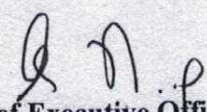
TERMS & CONDITIONS OF THE WORK:

- a) All related expenditure incurred by the bidders for preparation, submission, clarification, all correspondences, corrections, transportation cost etc. shall not be borne by SJDA.
 - b) As per the evaluation criteria specified above, selected successful bidder may be called for negotiations for improvement of Terms of Reference and scope of work and financial terms. SJDA reserves the right to negotiate with the successful bidder.
 - c) The selected bidder will have to enter into an agreement of contract with SJDA within 7 (seven) days of issuance of the acceptance letter and thereafter Work Order shall be issued.
 - d) The detailed report would have to be submitted by the consultant within 6 (Six) month from the date of issue of work order.
 - e) The periodical supervision should preferably be once in a fortnight. If required, the frequency of visits to the Project site might be increased.
 - f) Any bid/offer containing overwriting or illegible is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid/offer may be informal.
 - g) The quoted consultancy fees would be inclusive of all relevant taxes as applicable.
 - h) No escalation of cost shall be entertained.
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 3. No conditional bid/offer shall be accepted.
 4. The Bidders or their authorized representatives may remain present at the time of opening of bids. The schedule of opening may be altered depending on unavoidable circumstances.
 5. Bidder shall not be in a conflict of interest with one or more parties in the bidding process.
 6. In the event of e-Filing intending bidder may download the quotation documents from the website <https://etender.wb.nic.in> or wb.tenders.gov.in directly by the help of his Digital Signature Certificate (DSC).
 7. In case of online submission, Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the Website <https://etender.wb.nic.in> or wb.tenders.gov.in Quotation documents may be downloaded from website & submission of Technical Bid / Financial Bid as per the Date / Time Schedule stated in this NIQ. The documents submitted by the bidders should be properly indexed & attested with seal.
 8. Any corrigendum, addendum, modification, extension, change etc. in the EOI/Bid including dates, venue, conditions, minutes of meeting etc. will be uploaded in the SJDA website (www.sjda.org) which will be treated as public announcement / communication required for the EOI/ Bid and EOI/Bid will be treated as revised accordingly. Bidders are advised to follow SJDA website (www.sjda.org) regularly related to the captioned project for all public announcements / communications.
 9. Contact Address: Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Central Bus Terminus, Pradhan Nagar, Siliguri-734003, Telephone Nos. 0353-2515647 / 2512922, Fax-2510056 during office hours.


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