



OFFICE OF THE CHIEF EXECUTIVE OFFICER

Siliguri Jalpaiguri Development Authority (SJDA)

AN IS/ISO 9001:2008 CERTIFIED ORGANISATION

Tenzing Norgey Road, Pradhan Nagar, Siliguri, Dist: Darjeeling, Pin – 734 003

Phone: (0353) 2512922, 2515647, Fax: (0353) 2510056, e-mail: sjdawb@gmail.com Web: www.sjda.org

(QSF: ENGG 03 / 01)

Memo No.: 696 / ENGG / 2018 of SJDA

Dated: 25.06.2018

NOTICE INVITING ONLINE EOI (e - QUOTATION) NO. 003 / ENGG / 2018 – 2019 OF SJDA (2ND CALL)

EXPRESSION OF INTEREST (EOI) FOR PLANNING, DESIGNING OF THE PROPOSED COMPREHENSIVE DRAINAGE SCHEME AT UPPER BAGDOGRA AND LOWER BAGDOGRA, DISTRICT DARJEELING, WEST BENGAL.

An Expression of Interest (EOI) is hereby invited by Siliguri Jalpaiguri Development Authority (SJDA) from the registered, bonafide, reliable and resourceful Engineers / Agencies / Consultancy Firms having experience of not less than five years in Planning, Designing and preparation of DPR for Similar Project for the following area.

- **Upper Bagdogra.**
 - i. Gadadhar Colony.
 - ii. Promod Nagar.
 - iii. Hebron School.
 - iv. Singijhora Tea estate area.
- **Lower Bagdogra**
 - i. Sukanta Pally.
 - ii. M.S. Colony.
 - iii. Railway Colony.
 - iv. Trailakya Nagar.
 - v. Gosaipur area.
 - vi. Rupsingh Jote.

Scope of Work:

The work would include Detail survey, Contour, leveling, design of Drain & cross drainage structure preparation of detail estimate with bill of quantities and other ancillaries etc. The detailed estimate is to be prepared on the basis of PWD schedules. In case of non-scheduled items, analysis of rates may also be provided. The selected Consultant would have to provide the following:

1. Preparation of detailed estimate, bill of quantities for the project. Vetting of estimate would be done by the Chief Engineer of Public Works Department and the fees for the same if any to be borne by the Agency / Consultancy Firm.
2. Preparation of Draft Tender Documents.

ELEGIBILITY TO PARTICIPATE:

Registered, bonafide, reliable and resourceful Engineers / Agencies / Consultancy Firms having not less than five years of experience in designing similar type of project may participate in this Expression of Interest (EOI). The Multi-Disciplinary Firms / Agencies / Consultancy Firms, who have executed similar projects, may also submit their proposals. All of them should also have experience in planning and designing of at least one project of similar nature costing Rs. 3 (three) Crores or above during the last three Financial Years.

SELECTION / ACCEPTANCE OF THE SUCCESSFUL BID/ OFFER:

- a. The accepting authority/ SJDA reserves right to withdraw from whole process or any part thereof or to accept or reject any or all bid(s)/offer(s) including the lowest bid/offer received at any stage of the process without assigning any reason whatsoever to the participants. No formal obligation shall accrue to SJDA or in such an event authority shall not be responsible for non- receipt of correspondence sent by post/e-mail/fax/courier.
- b. For selection/ finalization of the offer/bid, at first responsiveness will be verified as per eligibility criteria and submitted documents.

BID DOCUMENTS

Technical bid shall contain

- 1) Total Turnover of the company / firm for the last 3 years i.e. upto 31.3.2016 specifying eligibility criteria.
- 2) Partnership Deed with Registration Certificate in case of partnership firm / Trade License / Company Registration Certificate valid at least up to the date of submitting their bid.
- 3) Service Tax Registration Certificate.
- 4) Income Tax (I.T.) PAN.
- 5) Auditor's Certificate for Turnover for the last three years, i.e., upto 31.03.2015.
- 6) Registration certificate of Council of Architecture valid at least up to the date of submitting their bid
- 7) Experience on successful preparation of similar type of works specifying eligibility criteria
- 8) Key professional staff qualification and competence for the assignment (Details of Engineer and Engineers)
- 9) Concept proposal.

Any participant bidder not following the steps in submitting their bid /offer as described are liable to be disqualified.

TERMS & CONDITIONS:

1. Before submitting any bid offer, the intending participants should make themselves acquainted, thoroughly, with the local conditions prevailing by actual inspection of the site and take into considerations all aspects including actual size and availability of land, communication facilities, climate conditions etc. As no claim whatsoever will be entertained on these accounts, afterwards.
2. All related expenditure incurred by the bidders for preparation, submission, clarification, presentation etc. shall not be borne by SJDA.

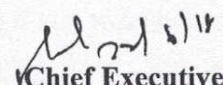
as per the evaluation criteria specified above, selected successful bidder maybe called for negotiations for improvement of Terms of Reference and scope of work and financial terms. SJDA reserves the right to negotiate with the successful bidder.

4. The selected bidder will have to enter into an agreement of contract with SJDA within 10 (ten) days of issuance of the LOI.
5. The detailed project report would have to be submitted by the Engineers / Agency / Consultancy Firm within 2 (two) months from the date of issue of LOI.

6. **Fees Payable: -**

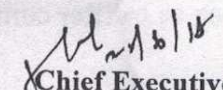
Fee would be paid as a percentage of the Total quoted / accepted Fee inclusive of taxes as mentioned against each item of works as per following. Payments will be released only after approval by the Competent Authority.

- i. Preparation of details of Architectural designs drawings: -
 - a) Detail survey and planning of drainage scheme – 15%.
 - ii. Designs of drainage system & cross drain structure including the items indicated below – 45%
 - a) Preparation of Estimates with Bills Of Quantities (BOQ).
 - b) Other ancillaries etc.
 - c) Preparation of Draft Tender Documents.
 - d) After approval of the DPR – 20%.
 - e) After completion of the project – 20%.
7. Any bid/offer containing overwriting is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid/offer may be informal.
 8. Download and Bid Submission / Upload Start Date & Time **28.06.2018 from 16.00 hrs.**
 9. Download and Bid Submission / Upload End Date & Time – **20.07.2018 up to 18.00 hrs.**
 10. Date of opening of Technical Proposals – **23.07.2018 at 11.00 hrs.**
 11. Date of opening of Financial Proposals will be declared after technical evaluation.
 12. No conditional bid/offer shall be accepted.
 13. Bidder shall not be in a conflict of interest with one or more parties in the bidding process.
 14. In the event of e-Filing intending bidder may download the quotation documents from the website **<https://etender.wb.nic.in>** or **wbtenders.gov.in** directly by the help of his Digital Signature Certificate (DSC).
 15. In case of online submission, Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the Website **<https://etender.wb.nic.in>** or **wbtenders.gov.in** Quotation documents may be downloaded from website & submission of Technical Bid / Financial Bid as per the Date / Time Schedule stated in this NIQ. The documents submitted by the bidders should be properly indexed & attested with seal.
 16. Any corrigendum, addendum, modification, extension, change etc. in the EOI/Bid including dates, venue, conditions, minutes of meeting etc. will be uploaded in the SJDA website (**www.sjda.org**) which will be treated as public announcement / communication required for the EOI/ Bid and EOI/Bid will be treated as revised accordingly. Bidders are advised to follow SJDA website (**www.sjda.org**) regularly related to the captioned project for all public announcements / communications.
 17. Contact Address: Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Central Bus Terminus, Pradhan Nagar, Siliguri-734003, Telephone Nos. 0353-2515647 / 2512922, Fax-2510056 during office hours.


Chief Executive Officer
Siliguri Jalpaiguri Development Authority

Copy to: With request to display in their Notice Board.

1. Addl. Executive Officer, Siliguri Mahakuma Parishad.
2. Commissioner, Siliguri Municipal Corporation.
3. District Magistrate, Darjeeling.
4. District Magistrate, Jalpaiguri.
5. Chairman, Jalpaiguri Municipality, Jalpaiguri.
6. Secretary, Jalpaiguri Jilla Parishad, Jalpaiguri.
7. Superintendent of Police, Darjeeling.
8. Superintendent of Police, Jalpaiguri.
9. Superintending Engineer, PW (Roads), SHC-IV, Shaktigarh, Siliguri.
10. Executive Engineer, Northern Circle, PWD, Jalpaiguri.
11. Executive Engineer, North Bengal Development Department, H. C. Road, Siliguri.
12. Executive Engineer, North Bengal Construction Division, PWD, Siliguri.
13. Executive Engineer, Construction Board, Gayaram Build, H.C. Road, Siliguri.
14. Executive Engineer, Darjeeling Division, PWD.
15. A. P., Siliguri Jalpaiguri Development Authority, Siliguri for uploading in SJDA website.
16. Concern Assistant Engineer, Siliguri Jalpaiguri Development Authority, Siliguri
17. D.I.O., NIC, Siliguri for uploading in official website
18. Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
19. Notice Board, Siliguri Jalpaiguri Development Authority, DCRPD Building, Near Sadar Hospital, Jalpaiguri.


Chief Executive Officer
Siliguri Jalpaiguri Development Authority

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25/6/18