

# **Siliguri Jalpaiguri Development Authority**

AN IS/ISO 9001:2008 CERTIFIED ORGANISATION

Tenzing Norgey Road, Pradhan Nagar, Siliguri-734403

## QUOTATION DOCUMENTS

### NAME OF WORK

**•PREPARATION OF DETAILED PROJECT REPORT INCLUDING PLANNING, SURVEYING, DESIGNING, DRAWING, ESTIMATING TO COMPLETE THE EXISTING INCOMPLETE MAIN PUMPING STATION (MPS) I.E. MPS II AND MPS III TO MAKE THE STP II AND STP III OF CAPACITY 15 MLD AND 32 MLD RESPECTIVELY FUNCTIONAL AND OPERATIONAL AND ALLIED WORKS OF EXISTING DRAINAGE CHANNEL (INTERCEPTION AND DIVERSION) AT PRESENT DIRECTLY DISCHARGING INTO CONCERNED RIVERS •WITH OPERATION AND MAINTENANCE FOR THE PERIOD OF 15 YEARS. WITH A VIEW TO CLEAN MAHANANDA, JORAPANI AND FULESWARI RIVERS..**





## OFFICE OF THE CHIEF EXECUTIVE OFFICER

Siliguri Jalpaiguri Development Authority (SJDA)

AN IS/ISO 9001:2008 CERTIFIED ORGANISATION

Tenzing Norgey Road, Pradhan Nagar, Siliguri, Dist: Darjeeling, Pin – 734 003

Phone: (0353) 2512922, 2515647, Fax: (0353) 2510056, e-mail: [sjdawb@gmail.com](mailto:sjdawb@gmail.com) Web: [www.sjda.org](http://www.sjda.org)

(QSF: ENGG 03 / 01)

Memo No.: 538 / ENGG / 2018 of SJDA

Dated: 22.05.2018

### **NOTICE INVITING ONLINE EOI (e - QUOTATION) NO. 001 / ENGG / ELECT / 2018 – 2019 OF SJDA (2<sup>ND</sup> CALL)**

An Expression of Interest (EOI) is hereby invited by Siliguri Jalpaiguri Development Authority (SJDA) from the reputed, reliable & resourceful Companies / Firms / Contractor having experienced and acumen in consultancy works as noted below and eligibility is depicted here under for participating in the quotation.

1	Name of Work:	As mentioned in the First Page.
2	Location :	Along the entire course of river Mahananda, Jorapani and Fuleswari.
3	Eligibility to participate in the Bid	<b>Registered, bonafide, reliable and resourceful Consultancy Firms</b> having experience and technical acumen in similar nature of jobs during the last five financial years in Govt. Deptt./Board/Semi-Govt./Corporation/Statutory Authority/Undertaking etc. and qualified technical personnel specially proficiency in Waste Water Engineering /Environmental Engineering with sound knowledge and experience in similar types of works and GST No., P. Tax clearance Certificate, PAN Card etc.
4	Documents to be produced in support of Credential for quotation	<ul style="list-style-type: none"><li>a. Total Turnover of the company / firm for the last 3 years specifying eligibility criteria.</li><li>b. Trade License/Company Registration Certificate valid at least up to the date of submitting their bid</li><li>c. Income Tax (I.T.) PAN.</li><li>d. Auditor's Certificate for Turnover last 3 (three) years i.e. upto 31.03.2017.</li><li>e. Experience certificate on successful preparation of similar type of works specifying eligibility criteria</li><li>f. Key professional staff qualification and competence for the assignment (Details of Engineers).</li><li>g. Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017.</li><li>h. "Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017" / in terms of 4374 F (Y).</li></ul> <p>Any participant bidder not following the steps in submitting their bid /offer as described are liable to be disqualified.</p>



5	<b>Earnest Money :</b>	Rs.5,000.00 (Rupees five thousand) only as an initial Earnest Money Deposit shall be paid by selecting from either of the following payment modes (refer Finance Order no. 3975-F(Y) dated 28/07/2016); (i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway. (ii) RTGS/NEFT in case of offline payment through bank account in any bank. Balance Earnest Money beyond Rs.5,000.00/- (if any, to fulfill 2 % of amount offered) shall be deposited by the successful Quotationer at the time of agreement. The EMD for the successful Quotationer will be converted to Security Deposit (SD) and additional amount of 8% of amount offered will be deducted towards SD from RA/Final Bill(s)
---	------------------------	---

**6.Date and Time Schedule :-**

Sl. No.	Particulars	Date and Time
a)	Date & Time of Uploading EOI Documents online (Publishing Date):	23.05.2018 from 16.00 hrs.
b)	Downloaded Start Date & Time:	23.05.2018 from 16.30 hrs.
c)	Bid Submission / Upload Start Date & Time:	24.05.2018 from 10.00 hrs.
d)	Download and Bid Submission / Upload Closing Date & Time:	08.06.2018 up to 18.00 hrs.
e)	Date of opening of Technical Proposals:	11.06.2018 at 11.00 hrs.

Date of opening of Financial Proposals will be declared after technical evaluation.

7	Time of completion of Assignment	30 days from the date of issue of Work Order.
8	Site inspection & General information	Intending Quotationer(s) are required to inspect the site(s) of the Project with particular reference to location and infrastructure facilities. They are to make a careful study with regard to availability of all relevant factors as might affect their rates and prices. They are also acquainted with the verdict of Hon'ble National Green Tribunal Eastern Zone Bench, Siliguri in connection with river Mahananda, Jorapani and Fuleswari, latest I & D Guidelines of Govt. of India as per relevant IS specifications, CPHEEO Manuals, Clauses & Sub Clauses of the Quotation documents and to have fully acquainted with all details of work front, communications, underground utility services, existing & proposed site levels, position and diversion of transportation and barricading , if required, electricity and any other general information including topological condition & existing level and level pertaining to and needed for the work to be completed in time properly.
9	Quotation documents	A full set of quotation documents consists of 2 Parts. These are: <b>Part I</b> containing all documents in relation to the name of the firm applied for and credentials possessed by them along with all documents as depicted in Sl. No. 4. <b>AND RELEVANT SECTION AS MENTIONED IN CONTENT</b> <b>Part II</b> containing Bid Price / Price Schedule (.xls sheet).



10	Validity of Quotation	A Quotation submitted shall remain valid for a period of 60 calendar days from the date of publication of Quotations. Any extension of this validity period if required will be subject to concurrence of the Quotationers.
11	Withdrawal of Quotation	A Quotation once submitted shall not be withdrawn within the validity period. If any Quotationer(s) withdraw his/their Quotation(s) within the validity period then Earnest Money as deposited by him/them will be forfeited.
12	Acceptance of Quotation	The CEO, SJDA will accept the Quotation. He/She does not bind himself to accept otherwise the lowest Quotation and reserves to himself/herself the right to reject any or all of the Quotations received without assigning any reason thereof.
13	Intimation	The successful Quotationer will be notified in writing of the acceptance of his Quotation. The Quotationer then becomes the "Consultant" and he shall forthwith take steps to execute Formal Contract Agreement in 2911(ii) Form with the CEO, SJDA and fulfill all his obligations as required by the Contract. After the quotation is provisionally accepted, the Consultant shall submit DPR containing detailed Survey Report including drawing and design etc. within stipulated time frame.
14	Escalation of Cost	There will be no escalation of cost and the contract price mentioned in the contract stands valid till completion.
15	Name & address of the office for submission of DPR	CEO, SJDA, Tenzing Norgey Road, Pradhan Nagar, Siliguri, Dist: Darjeeling, Pin - 734 003
16	Mode of Payment	Payment would be made in percentage of the Total quoted / accepted fee inclusive of all taxes as mentioned, against each item of work as per following stages: a. 20 % on submission of Survey Report. b. 30 % on Submission of Draft DPR. c. 20 % on Submission of Final DPR. d. 15 % after completion of 50% of Work Completed and e. Balance 15 % on completion of work. f. Security Deposit as deducted in the RA / Final Bill(s) will be refunded after six months from the date of final payment.
17	Influence	Any attempt to exercise undue influence in the matter of acceptance of quotation is strictly prohibited and any quotationer who resorts to this will render his quotation liable to rejection.

#### **(18). SCOPE OF WORK:**

**Components of works:-** The DPR should be prepared following the parameters:

- Directives of Hon'ble Justice Mr. S.P. Wangdi, Judicial Member and Hon'ble (Dr.) Nagin Nanda, Expert Members before the National Green Tribunal Eastern Zone Bench, Kolkata vide original Application No. O.A. No.10/2016/EZ, Reserved on 20.04.2018 and Pronounced on 24.04.2018.
- Feasibility study to be conducted by an expert in the concerned field and reconnaissance survey to be considered for carrying out field survey to prepare the DPR as per directives of Hon'ble NGT vide clause No.22(1), Page 28.
- Survey report on Pollution Data should ensure from State Pollution Control Board vide clause No. 22(5), page 29 of directives of Hon'ble NGT.



- Survey report on Bio-Medical Wastes as per Bio-Medical Waste Management Rule, 2016 should be ensured from the respective ULBs/Appropriate Authority vide clause No. 22(4), page 29 of directives of Hon'ble NGT.
- Detailed survey and investigation report with proper sampling of entire stretch of river Mahananda, Jorapani and Fuleswari.
- Identification and quantification of Domestic / Commercial sewage responsible to pollute river Mahananda, Jorapani and Fuleswari.
- Identification and quantification of nature of Industrial Waste with their source, location and numbers of Industries responsible to pollute river Mahananda, Jorapani and Fuleswari.
- DPR may be prepared in two parts a) For Domestic / Commercial Sewage and b) for Industrial Sewage OR Providing Common Treatment Plant, which will be deem fit and proper from Technical and Financial point of views.
- DPR should be prepared following the latest Guidelines of I & D of drains and STP CPHEEO Guidelines, relevant BIS Codes and latest PWD/PHED SORs.
- Preparation of detailed design, drawings and estimate(s) based on extent of rehabilitation of existing STP (if any) or construction of new STP (if at all necessary) and complete the incomplete MPS II and MPS III / STP including existing or new sewer line, SPS, MPS, with Civil, Mechanical, Electrical and Instrumentation works and all other allied works to be carried out for intercepting and diverting drainage channel at present directly discharging into the river Mahananda, Jorapani and Fuleswari.
- DPR containing detailed Survey Report, Intermediate & Main Pumping Station (where required), and Intake system of STP, location of Outfall and disposal of Sludge including all mechanical & electrical arrangement, where necessary.
- The proposed STP should be designed considering peak hour in the rainy season and also consideration of the H.F.L of the area.
- The DPR should be a Detailed Project Report in all respect, to comply all aspects of technical issues related with civil & electro-mechanical field. It should also cover Environmental & Social Assessment and Management Plan. Up gradation of the present STP and its ancillary accessories so as to accommodate future expansion be clearly spelt out in detail with provision of land. List of electro mechanical machineries with vendor list along with cost for any ancillaries should be furnished in detail. Operation and Maintenance cost as per CPHEEO manual should be included. Other civil and electrical cost for boundary wall, utilities like yard lighting, drinking water facilities, security arrangement etc. should be taken care of.
- Technical Specifications in details should be furnished.
- Detailed design, drawings and estimate of sewer line MPS II and MPS III and STP etc. should be furnished.
- Financial viability for sustainability of the whole project should be furnished. Utilizations of Bio gas and other renewable energies from sludge or other byproduct should be vividly examined.
- Quantitative and qualitative assessment of waste water in strategic places and after treatment assessment should be done.
- For up gradation of existing STP and Pumping Station and sewer Network, evaluation of existing status should be furnish in details along with an estimate of existing assets.
- Proper assessment of peak volumetric flow with an analysis of domestic and non-domestic i.e. industrial, commercial and institutional waste water should be examined.
- The Consultant should responsible to clarify and/or meet up the quarries from any Authority during approval process as well as rendering all sorts of Technical advice during implementation of project at site.
- DPR should be prepared with the provision of Commissioning, Trial Run and there after **Operation & Maintenance for the period of fifteen years.**
- Any issues regarding environmental impact should be addressed properly.
- The draft copy of DPR, both hard as well as soft copy should be submitted to the CEO, SJDA before



submission of final DPR.

- The land required for construction of proposed structures will be arranged by the SJDA /competent Authority and the feasibility of the land will be checked by the Consultant. The land should be Government land or under the possession of Govt. or land owned by the SJDA. In case of Govt. land, proper NOC along with land details showing in a site plan certified by the competent Authority is required and that should be endorsed by the CEO, SJDA / Competent Authority. In case of corporation land, site plan and allied papers should have to be authenticated by the Hon'ble Mayor of the Corporation.
- All proposals should be finalized with due consultation & approval of the CEO, SJDA /competent Authority.
- A synopsis of proposal should have to be approved in meeting to be conducted by CEO, SJDA / competent Authority and the resolution of that should be attached in the DPR.

**Following clauses are to be adhered to, by the concerned Quotationer during the process of Quotation.**

19. Persons having authenticated and having registered Power of Attorney may be considered lawfully becoming to be acting on and for behalf of the Bidder.
20. Quotation Acceptance Authority is the CEO, SJDA.
21. Usual deductions for GST and SD as applicable will be made from the bills from time to time.
22. No conditional/ incomplete quotation shall be entertained.
23. Technical & Financial Quotation both will be submitted concurrently duly digitally signed in the Website <http://wbtdenders.gov.in>. Quotation documents are to be downloaded from website & submission of Technical /Financial Quotation as per Schedule.
24. The Quotation, at the Quotationer's own responsibility is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the quotation and entering into a contract for the work as mentioned in the Notice Inviting Quotation, the cost of visiting the site shall be at the Quotationer's own expense.
25. The intending Quotationers shall clearly understand that whatever may be the outcome of the present invitation of Quotations, no cost of Quotation shall be reimbursable by the CEO, SJDA. The CEO, SJDA reserves the right to reject any application for purchasing Quotation documents and to accept or reject any or all the offered quotation /quotations without assigning any reason whatsoever and is not liable for any cost that might have incurred by any quotationer at any stage of Quotation.
26. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Quotationers' before Quotation.
27. During scrutiny, if it is come to the notice to quotation inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that quotationer will not be allowed to participate in the quotation and that application will be out rightly rejected without any prejudice.
28. Before issuance of the Work Order, the quotation inviting authority may verify the credential & other documents with the original of the lowest quotationer if necessary. After verification, if it is found that such documents submitted by the lowest quotationer is either false or fabricated, in that case, L.O.A. / Work Order will not be issued in favour of the quotationer under any circumstances.



29. If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence:

**(30) TERMS & CONDITIONS OF THE WORK:**

(a) All related expenditure incurred by the bidders for preparation, submission, clarification, all correspondences, corrections, transportation cost etc. shall not be borne by SJDA.

(b) As per the evaluation criteria specified above, selected successful bidder maybe called for negotiations for improvement of Terms of Reference and scope of work and financial terms. SJDA reserves the right to negotiate with the successful bidder.

(c) The selected bidder will have to enter into an agreement of contract with SJDA within 7 (seven) days of issuance of the acceptance letter and thereafter Work Order shall be issued.

(d) The detailed report would have to be submitted by the consultant within 1 (One) month from the date of issue of work order.

(e) The periodical supervision should preferably be once in a forth night. If required, the frequency of visits to the Project site might be increased.

(f) Any bid/offer containing overwriting is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid/offer may be informal.

(g) The quoted consultancy fees would be included with all relevant taxes as applicable and taxes likely to be imposed or rate of taxes during escalation. No revision will be entertained in future.

(h) No escalation of cost shall be entertained.

**(31) SELECTION / ACCEPTANCE OF THE SUCCESSFUL BID / OFFER:**

a) The final selection / acceptance of the bid / offer shall be made by SJDA.

b) The accepting authority / SJDA reserves right to withdraw from whole process or any part thereof or to accept or reject any or all bid (s) offer (s) including the lowest bid / offer received at any stage of the process without assigning any reason whatsoever to the participants. No formal obligation shall accrue to SJDA or in such an event authority shall not be responsible for non- receipt of correspondence sent by post / e-mail / fax / courier.

(32) No conditional bid/offer shall be accepted.

(33) The Bidders shall have to show original copies of the submitted documents at the time of evaluation of the bids.

(34). The Bidders or their authorized representatives may remain present at the time of opening of bids. The schedule of opening may be altered depending on unavoidable circumstances.

(35) Bidder shall not be in a conflict of interest with one or more parties in the bidding process.

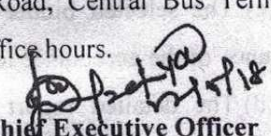


(23) In the event of e-Filing intending bidder may download the quotation documents from the website <https://etender.wb.nic.in> or [wbenders.gov.in](http://wbenders.gov.in) directly by the help of his Digital Signature Certificate (DSC).

(24) In case of online submission, Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the Website <https://etender.wb.nic.in> or [wbenders.gov.in](http://wbenders.gov.in) Quotation documents may be downloaded from website & submission of Technical Bid / Financial Bid as per the Date / Time Schedule stated in this NIQ. The documents submitted by the bidders should be properly indexed & attested with seal.

(25) Any corrigendum, addendum, modification, extension, change etc. in the EOI / Bid including dates, venue, conditions, minutes of meeting etc. will be uploaded in the SJDA website ([www.sjda.org](http://www.sjda.org)) which will be treated as public announcement / communication required for the EOI / Bid and EOI / Bid will be treated as revised accordingly. Bidders are advised to follow SJDA website ([www.sjda.org](http://www.sjda.org)) regularly related to the captioned project for all public announcements / communications.

(26) Contact Address: Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Central Bus Terminus, Pradhan Nagar, Siliguri-734003, Telephone Nos. 0353-2515647 / 2512922, Fax-2510056 during office hours.

  
Chief Executive Officer

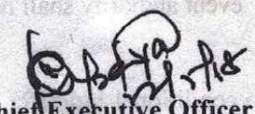
Siliguri Jalpaiguri Development Authority

Memo No.: 538 / 1 (19) / ENGG / 2018 of SJDA

Dated: 22.05.2018

Copy to: With request to display in their Notice Board.

- ✓1. Addl. Executive Officer, Siliguri Mahakuma Parishad.
- ✓2. Commissioner, Siliguri Municipal Corporation.
- ✓3. District Magistrate, Darjeeling.
4. District Magistrate, Jalpaiguri.
- ✓5. Chairman, Jalpaiguri Municipality, Jalpaiguri.
6. Secretary, Jalpaiguri Jilla Parishad, Jalpaiguri.
7. Superintendent of Police, Darjeeling.
8. Superintendent of Police, Jalpaiguri.
9. Superintending Engineer, PW (Roads), SHC-IV, Shaktigarh, Siliguri.
- ✓10. Executive Engineer, Northern Circle, PWD, Jalpaiguri.
- ✓11. Executive Engineer, North Bengal Development Department, H. C. Road, Siliguri.
- ✓12. Executive Engineer, North Bengal Construction Division, PWD, Siliguri.
- ✓13. Executive Engineer, Construction Board, Gayaram Build, H.C. Road, Siliguri.
- ✓14. Executive Engineer, Darjeeling Division, PWD.
- ✓15. A. P., Siliguri Jalpaiguri Development Authority, Siliguri for uploading in SJDA website.
16. Concern Assistant Engineer, Siliguri Jalpaiguri Development Authority, Siliguri
- ✓17. D.I.O., NIC, Siliguri for uploading in official website
18. Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
19. Notice Board, Siliguri Jalpaiguri Development Authority, DCRPD Building, Near Sadar Hospital, Jalpaiguri.

  
Chief Executive Officer

Siliguri Jalpaiguri Development Authority