



# OFFICE OF THE CHIEF EXECUTIVE OFFICER

Siliguri Jalpaiguri Development Authority (SJDA)

AN IS/ISO 9001:2008 CERTIFIED ORGANISATION

Tenzing Norgey Road, Pradhan Nagar, Siliguri, Dist: Darjeeling, Pin – 734 003

Phone: (0353) 2512922, 2515647, Fax: (0353) 2510056, e-mail: [sjdawbi@gmail.com](mailto:sjdawbi@gmail.com) Web: [www.sjda.org](http://www.sjda.org)

(QSF: ENGG 03 / 01)

Memo No.: 183 / ENGG / 2018 of SJDA

Dated: 09.02.2018

## NOTICE INVITING ONLINE BID (e - NIQ) NO. 005 / ENGG / ELECT / 2017 – 2018 OF SJDA

Chief Executive Officer, Siliguri Jalpaiguri Development Authority (SJDA), Siliguri invites ONLINE Bidding of the following works.

**Name of Work: Maintenance of Street Light Poles and fittings within the SMC Area, Siliguri:**

Sl. No.	Location of the Street Light Poles	Nos. of Poles	Nos. of light Fittings
01	Sevoke Road (from LIC Building to Bhakti Nagar check post).	103 nos.	210 Lights.
02	IOC under pass near FCI Godown at Bharat Nagar.	09 nos.	09 Lights.
03	4 <sup>th</sup> Mahananda Bridge at Jyotinagar, Ward no.4, Siliguri.	44 nos.	44 Lights.
04	Darjeeling More to Savin kingdom.	34 nos	34 Lights.
05	Mahabirasthan Flyover.	69 Nos	120 Lights.
06	Naukaghat More. (Mini High mast).	1 nos.	04 Lights.
07	High Mast All along Eastern by Pass at Bhaktinagar More, Dumping Ground More, Baneswar More, Ashighar More, Pakurtala More and Ghora More.	6 nos.	44 Lights.

- Tenure:** The tenure for maintenance will be initially for 1 (One) year but may be extended for another two years on satisfactory performance. But the agency has to quote rate for 1 (one) year only and the same rate will be applicable for consecutive years.
- E- Filing:** In the event of e-Filing intending bidder has to download the bid document from the website <https://wbttenders.gov.in> directly with the help of Digital Signature Certificate. (Details of which has been narrated in "Instruction to Bidders")
- In the event of e-Filing, intending bidder may download the tender document from the website: <https://wbttenders.gov.in> directly with the help of Digital Signature Certificate & earnest money may be submitted either by Net Banking (any listed bank) through ICICI Bank Payment Gateway or through RTGS/NEFT in favour of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority.

Tender document may be downloaded from website & submission of Technical Bid/Financial Bid as per Tender time schedule stated in e - **BID details at Page No.2.**

**The documents submitted by the bidders should be indexed and also should be according to his / their Firm name.**

**Earnest Money:** The amount of Earnest Money **Rs.50,000.00 (Fifty Thousand) Only** is to be submitted online in favour of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority (SJDA) At the time of uploading the tender / quotation, the intending tenderer./ quotationer should select the tender to bid and initiate payment of pre-defined EMD for that tender by selecting from either of the following payment modes:

- Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway.
- RTGS/NEFT in case of offline payment through bank account in any Bank with his / her tender / quotation as per Memorandum No. 3975-F(Y) dated: - 28.07.2016 of Secretary to the Government



West Bengal. Finance Department. The L1 bidder shall make the Formal Agreement after getting the Letter of Acceptance (LOA) issued by the Tender Inviting Authority. Failure to make the Formal Agreement within the time period as prescribed in the Letter of Acceptance (LOA) for the purpose, may be construed as an attempt to disturb the tendering process and will be dealt with accordingly in a legal manner as deemed fit including blacklisting the bidder.

**Eligibility criteria for participation in tender:**

- a. The prospective bidder shall have satisfactorily completed as a prime agency during the last 5(five) years prior to the date of issue of this Notice a single and similar nature of work of SJDA or of State/Central Govt. Deptt or statutory body, Zilla Parishad, Mahukuma Parishad, Panchayat Samiti or Municipality having value of Rs. 3.00 (three) lakhs.
- b. **Pan Card, Income Tax acknowledgement receipt for Assessment year 2015-16 or 2016-17 / updated.**
- c. **Professional Tax receipts Challan for the year 2015-2016 or 2016-17 / updated to be accompanied with the Technical bid document.**
- d. Registered Unemployed Engineers' Co-operative Societies/ Unemployed Labour Co.- Op. Societies are required to submit as follows
  - i. Valid Registration certificate issued by the Co-operative Deptt.
  - ii. Audit report audited by Co-operative Deptt. for the year 2015-16.
  - iii. Resolution copy of Annual General meeting for the year 2015-16.
- e. The partnership firm shall furnish the registered partnership deed.
- f. **EPF Registration Certificate** with updated challan (Not more than two years old)
- g. **Valid Electrical Contractors License.**
- h. **National Supervisors Certificate** of competency.
5. **Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017.**
6. **"Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017" / in terms of 4374 F (Y).**
7. GST, Royalty & all other statutory levy/ Cess if applicable will have to be borne by the agency.
8. A written declaration in the form of **Affidavit before Notary** as the correctness of the copies of all documents mentioning the eNIQ No. and name of the work.
9. **Date & Time Schedule:**

Sl. No	Particulars	Date & Time
1	Date and time of Publishing of Bid (online)	09.02.2018 at 4.00 PM
2	Tender documents download and uploading of Bid start date and time (online)	09.02.2018 at 4.00 PM
3	Bid proposal download & Uploading ended date & time (online)	23.02.2018 at 6.00 PM
4	Bid opening date for Technical Proposal (online).	26.02.2018 at 11.00 AM
5	Bid opening date for Financial Proposal (online).	To be notified later

10. The Agency shall not make any addition or alternation of the existing structure in any manner whatsoever without permission of Engineer in Charge.
11. Agency need to enter in an agreement with SJDA after selection.
12. Defaulter agencies w.r.t. any works awarded earlier by SJDA will not be considered for the works.
13. The intending bidder shall clearly understand that whatever may be the outcome of the present invitation of bid, the Chief Executive Officer, Siliguri Jalpaiguri Development Authority reserves the right to reject any application for participating in the bid and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any bidder at the stage of bid.



Active applicants are advised to note carefully the minimum qualification criteria as mentioned in the Instructions to Bidders' before bidding.

CONDITIONAL/ INCOMPLETE bid will be accepted under any circumstances.

In case of Quoting rate, no multiple rate will be entertained by the SJDA.

During scrutiny, if it is come to the notice of the inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that bidder will not be allowed to participate in the tender and that application will be outrightly rejected without any prejudice.

Before issuance of the work order, the bid inviting authority may verify the credential & other documents of the lowest bidder if found necessary. After verification, if it is found that such documents submitted by the lowest bidder is either manufactured or false in that case, work order will not be issued in favour of the tenderer under any circumstances.

19. The engagement may be cancelled any time without compensation in the event of Natural calamities, War, Govt. Direction etc. or for any such events beyond the control of the Authority, or where the agencies entrusted / engaged in illegal/unlawful activity in the said location/premises.
20. **Qualification Criteria:** The tenderer shall have to meet all the minimum criteria regarding:-
  - a. Financial Capacity
  - b. Experience / Credential

The eligibility of a tenderer will be ascertained on the basis of uploaded documents in support of the minimum criteria as mentioned in a & b above.

21. **Refund of EMD:** The Earnest Money of all the unsuccessful Tenderer will be refunded.
22. The tenderer shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970(b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
23. The Successful bidder will also have to sign an agreement with the Chief Executive Officer, Siliguri Jalpaiguri Development Authority on requisite stamp. The bid documents along with other Terms and Conditions shall form part of the agreement and the Successful bidder shall be bound himself / themselves to bid by the same. The undersigned shall also reserve the right either to accept or reject any or all the bidders without assigning any reason whatsoever.

#### **Scope of Work with Terms and Conditions: -**

- a) The Street Light Poles will be handed over such as they are.
- b) On the date of handing over the site, nos. of glowing/ non- glowing status and status of other apparatus such as feeder pillars, loop boxes, timer switch etc. are to be noted and to be signed jointly by the agency and AE (Elect) and countersigned by SE.
- c) After handover the Agency will have to check, repair or replace or rectify (as required) the Poles and all the related parts and its fittings, O.H/ U.G line/cable and CFL/ Vapour/ Metal /LED lamps, also have to keep the poles straight in position with cement concrete (1:2:4), plaster (6:1) etc. all complete, so that the pole lights keep on glowing. Skilled electricians/wiremen who are having requisite certificate from the Director of Electricity will have to be engaged and must ensure about the necessary safety measures. SJDA will not be responsible for any accident of the staff/worker(s) engaged by the Agency. In any case if happened, Authority will not provide any compensation for any such accident.
- d) The status of each site will be reviewed by the authority once in fifteen days.
- e) Any damage due to natural calamity or others to be informed to the authority within 24 hrs and necessary inspection to be made by the authority in next 24 hrs.
- f) Routine inspection should have to be made during peak-hours i.e. (in the Evening) in each and every day.
- g) Agency must have to ensure that all the poles and its lights are lighted up and put off in time by setting of Timer switch or manually (if not available).
- h) If lights found or reported glowing before or after the setting time or not glowing after the setting time, a sum of **Rs.70.00** for each light per day will be deducted from the quoted rate/ Performance Guarantee deposit without making any further communication.
- i) If any light of his jurisdiction is seen or reported not glowing for consecutive 2 (two) days or found broken, a sum of **Rs. 70.00 for each light per day** from the third day onwards will be deducted from the quoted rate/ Performance Guarantee deposit without making any further communication.
- j) If it is found that more than **15% of each** stretch, may be in a scattered location, not glowing/ broken, an amount of **Rs. 1000.00 (one thousand) from day 1 (one)** will be deducted from the quoted rate/ Performance Guarantee deposit additionally along with existing penalty charges as on (h) and (i).



- k) The Agency shall be responsible for keeping up to date the distributio  
Board, service connection, meter box unit, timer machine and switch, loop  
l) All tools and plants, ladder, electrical apparatus, use of any vehicles i  
arranged and all costs will have to be borne by the Agency.  
m) All the poles with light fittings including lamps and other related parts to be handed over to the Authority  
in good and functional condition /position before the end of the contract period. A joint verification will be  
done before the expiry of the **contract on any day but within 15 (fifteen) working days**. All dues will be  
released only after a satisfactory report of the visit, otherwise penal charge will be implemented as per  
contract conditions.
- n) **For any repairing work, if lights have to be put on daytime, concern Assistant Engineer must be  
informed in advance over telephone or via SMS.**
- o) On selection, **Performance Guarantee of Rs.1,00,000/- (One Lakh)** have to be deposited in favour of  
SJDA at the time of Formal Agreement within **7 (Seven) working Days**.
- p) If instructed to maintain any new area / stretch or withheld any stretch or part, addition or subtraction of  
maintenance cost will be done proportionately from the appropriate yearly quoted amount. Calculation  
will be done based on the maintenance cost per Light Fittings per day multiplied by number of remaining  
days of the year. All the terms and conditions will remain be same.
- q) The Bill will have to be submitted quarterly and payment will be made after certification of the authorised  
Officer and after deducting the penalty charges (if any) and necessary taxes etc. as per Govt. norms.
- r) The successful bidder will have to execute an agreement with other formalities or improper / insufficient  
maintenance, the authority will reduce the rate as deemed fit in conformity to the clauses of basic  
agreement. However, for disruption of electric supply due to fault of WBSEDCL or natural calamity the  
Agency will not be held responsible.
- s) All works shall be executed in adherence to the Electricity Act, 2003.
- t) Bidder shall not be in a conflict of interest with one or more parties in the bidding process.
- u) SJDA reserves right to withdraw from whole process or any part thereof to accept or reject any or all  
offer at any stage of the process. No formal obligation shall accrue to SJDA or in such an event authority  
shall not be responsible for non-receipt of correspondence sent by post / e-mail / fax / courier.
- v) All details can be obtained from the website - [www.sjda.org](http://www.sjda.org).

Chief Executive Officer

Siliguri Jalpaiguri Development Authority

Memo No.: 183/1(16)/ENGG/2018 of SJDA

Dated: 07.02.2018

Copy to: With request to display in their Notice Board.

1. Addl. Executive Officer, Siliguri Mahakuma Parishad.
2. Commissioner, Siliguri Municipal Corporation.
3. District Magistrate, Darjeeling.
4. District Magistrate, Jalpaiguri.
5. Chairman, Jalpaiguri Municipality, Jalpaiguri.
6. Secretary, Jalpaiguri Jilla Parishad, Jalpaiguri.
7. Superintendent of Police, Darjeeling.
8. Superintendent of Police, Jalpaiguri.
9. Superintending Engineer, Northern Circle (Electrical), PWD, Siliguri.
10. Executive Engineer, Darjeeling Electrical Division, PWD, Siliguri.
11. Executive Engineer, Jalpaiguri Electrical Division, PWD, Jalpaiguri.
12. Executive Engineer (Electrical), NBDD, H.C.Road, Siliguri.
13. A. P., Siliguri Jalpaiguri Development Authority, Siliguri for uploading in SJDA website.
14. Assistant Engineer (Electrical), Siliguri Jalpaiguri Development Authority.
15. Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
16. Notice Board, Siliguri Jalpaiguri Development Authority, DCRPD Building, Near Sadar Hospital, Jalpaiguri.

Chief Executive Officer

Siliguri Jalpaiguri Development Authority