



# Siliguri Jalpaiguri Development Authority

A Statutory Authority Under Department of UDMA

An IS/ISO 9001:2008 Certified Organisation

Himanchal Vihar, Near – Passport SevaLaghuKendra, Matigara-734010

Phone: Siliguri – 0353-2512922/2515647 Jalpaiguri – 03561-230874 E-mail: sjdawb@gmail.com/sjdatenders@gmail.com

Memo 589/12/2/Engg/6/25 /SJDA

Date: 24.09.2025

## Acceptance cum Work Order

To: **MITRUCKA TRADECOM PRIVATE LIMITED**

M.G. Road, ward No.8, Khalpara, Siliguri

Dist-Darjeeling

PIN -734005

Phone no. – 9434001657

E-mail ID- mitruckatradecom@gmail.com

Sub : **Construction of Boring with allied works at Netaji Girls High School at Netaji Subhas Road, Subhas Pally, Siliguri.**

Tender No. : **015/ENGG/2025-26 OF SJDA (2<sup>nd</sup> Call)**

Tender ID :2025\_SJDA\_892795\_1

Ref: **Estimated Amount- Rs.2,37,988.00 Accepted Rate-3.50% Below, Tendered amount- Rs.2,29,658.00**

Dear Sir,

Your offered rate in the bid after opening Tender, for the above noted work @3.50% (Three Point Five Zero Percent) LESS than the specified priced Schedule for the work amounting to Rs.2,29,658.00 (Two Lakh Twenty Nine Thousand Six Hundred and Fifty Eight Rupees) only has been accepted by the undersigned for and on behalf of Siliguri Jalpaiguri Development Authority subject to the condition that there will be no provision for Arbitration, Price amendment, Escalation, Mobilization advance and Secured advance as per conditions of the NIT.

You are now requested to purchase 2 (Two) sets of Agreement which will be available from the Accounts Section of SJDA on payment of Rs.750.00 (Rupees Seven Hundred Fifty ) only each by paying in the form of Demand Draft/ Pay order/Challan (to be deposited in Punjab national bank of India) in favour of CHIEF EXECUTIVE OFFICER , SJDA and submit the same along with hard copy of the EMD and the documents as uploaded online in hard copies duly self-attested within 7(seven) working days from the date of issuance of this letter, failing which your tender is liable to be terminated and further necessary action against you may be taken as per the clauses of the Tender Notice without further reference.

You are requested to contact with the concerned Assistant Engineer of the Sub-Division to receive necessary instruction in connection with the above-mentioned work and start the work at the earliest. The time allowed for carrying out the work is 90(Ninety) days from the date of commencement of the work which will be reckoned right from the 10th day of issuance of the LOA cum work order (If date of W/O-D, Date of commencement will be D +9).



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You are requested to confirm the exercise on your part in relation with the Formal Agreement as indicated above within 7(Seven)days of issuing of this letter and make necessary arrangement for deployment of Men and Machineries as per conditions of the contract.

The stipulation is hereby made that the work should be restricted to Tendered Amount. No excess work or Supplementary work will be allowed without any prior approval.

You are also requested to note that this Acceptance cum Work Order is being issued subject to the condition that you are to produce necessary Labour License after obtaining the same from the appropriate authority under Contract Labour (Regulation & Abolition) Act, 1970.

Thanking You.

Yours faithfully,

*(Signature)*  
Chief Executive Officer

Siliguri Jalpaiguri Development Authority

Memo 589/1(9)/IV/2/Engg/6/25 /SJDA

Date: 24/09/2025

1. The Addl. Chief Engineer, SJDA, for information.
2. The Assistant Executive Officer, SJDA, for information.
3. The Finance Officer, SJDA, for information.
4. Sri Prakash Lama, Executive Engineer, Div-I, SJDA.....Requested to verify the submitted Work programme In the form of Bar Chart.
5. Sri G. Majumder, Assistant Engineer, SJDA.....Requested to verify the confirmation letter of the Agency in relation with Formal Agreement.
6. Sri S.B. Bhuiya , Sub-Assistant Engineer, SJDA,.....Requested to preserve the Work Programme Confirmation letter.
7. Sri Manoj Roy, UDA, Engg. Section, SJDA, .....Requested to ensure uploading & e-Mailing of Acceptance cum Work Order. Preparation of Formal papers so that Agency can purchase it from Accounts Section. Confirm delivery of Formal Agreement in time to the Agency.
8. Formal agreement no. NIT-015/Engg/2025-26 of SJDA (2<sup>nd</sup> Call) (2Copies).
9. Office Copy.

*(Signature)*  
Chief Executive Officer

Siliguri Jalpaiguri Development Authority