

Siliguri Jalpaiguri Development Authority

AN IS/ISO 9001:2008 CERTIFIED ORGANISATION

Tenzing Norgey Road, Pradhan Nagar, Siliguri-734403



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Memo No.: 1189/I/Admm(P)/380/08
/SJDA

Date: 19.09.16

NOTICE INVITING QUOTATION

NIQ- 01 /SJDA/Decorator/16-17.

Sealed quotations are invited from bonafide and resourceful agencies having experience as a prime agency during the last 5(five) years prior to the date of issue of this Notice a similar nature of work of SJDA or of State/Central Govt. Deptt or statutory body, Zilla Parishad, Mahukuma Parishad, Panchayat Samiti or Municipality having value of ₹. 3.00 (three lakhs) in a year. for "Construction of pandal, stage and supply of tables and chairs along with other materials for decoration works for conducting different programmes of this Authority" for the tenure of 3(Three) years (from the date of acceptance order) subjected to satisfactory works..

Quotations should be submitted with the **following valid documents:**

- a. Trade Licence
- b. Credential documents as stated above
- c. Pan Card or Income Tax acknowledgement receipt for Assessment year 2014-15 or 2015-16,
- d. Professional Tax receipts Challan for the year 2014-2015 or 2015-16.
- e. Registered Unemployed Engineers' Co-operative Societies/ Unemployed Labour Co.-Op. Societies are required to submit as follows
 - i. Valid Registration certificate issued by the Co-operative Deptt.
 - ii. Audit report audited by Co-operative Deptt. for the year 2015-16.
 - iii. Resolution copy of Annual General meeting for the year 2015-16.
- f. The partnership firm shall furnish the registered partnership deed.
- g. A written declaration in the form of affidavit before Notary/Executive Magistrate as the correctness of copies of all documents mentioning the NIQ No. & Name of Work
- h. A demand draft of Rs. 20,000/-(Twenty thousand) only in favour of Chief Executive Officer, S.J.D.A. payable at Siliguri may be enclosed with the application as earnest money which will be converted as security deposit if selected.

Procedure of Submission of NIQ

Quotation will be submitted in a **Big Size Envelope** on which the NIQ no. will be super scribed. Inside the Big Size Envelope there will be two smaller envelopes.

Envelope-I: Contain all necessary documents from a to h

Envelope-II: Contain the rate chart against each item duly signed by the bidder.in its letter pad or plain paper.

Initially Envelope-I will be opened. If all documents are found OK, then only

Envelope-II will be opened. The sum total value of rates of all the items in the list below will be considered as the offered rate.

Generally the work will be offered to lowest bidder but the authority is not bound to accept the lowest rate.

Quotations may be submitted in the drop box kept in front of AEO's Chamber by 29.09.2016 up to 2:00 p.m. and will be opened at 3.00 p.m. on the same day.


Chief Executive Officer,
Siliguri Jalpaiguri Development Authority

Memo No: 1189/16 /SJDA

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Copy forwarded with a request to display on the Notice Board:

1. District Magistrate, Darjeeling.
2. District Magistrate, Jalpaiguri.
3. The AEO, Siliguri Mahukuma Parishad
4. The Sub-Divisional Officer, Siliguri
5. AP, SJDA to upload in the SJDA Website.
6. SJDA Notice Board, Siliguri


Chief Executive Officer,
Siliguri Jalpaiguri Development Authority

List of item for Decorator against NIQ- /SJDA/Decorator/15-16.

Sl. No.	Particulars	Unit	Rate
1	Pandel (Bamboo structure, Height 10'-00" above , cloth ceiling	Sq.ft.	
2	Pandel (VIP) Iron / Sal Bullah Post, New cloth , Height 15'-00"	Sq.ft.	
3	Stage (Bamboo post, Wooden planking Height 3'-6"	Sq.ft.	
4	Stage (VIP) Extra 1" ply over wooden planking, Height 5'-6"	Sq.ft.	
5	VIP Chair Covered by Cushion	Each	
6	Plastic Chair with handle / without handle	Each	
7	Garden Chair with handle / without handle	Each	
8	Podium Dias (Normal)	Each	
9	Carpet (jute ordinary)	Sq.ft.	
10	Table (size) 4ft x 2 ½ ft.	Each	
11	Inauguration Plaque : Granite (20mm thick)	Sq.ft.	
12	Inauguration Plaque : Granite (20mm thick)	Sq. ft.	
13	Flower Bouquet	Each	
14	Urinal (Kutchra with covered jute cloth)	Each	
15	Barricade (Bamboo) Height 3'-00" in 3 layer by Bamboo	Sq.ft.	
16	High Gate (Box Type Height 16'-00" above)	Each	
17	Low Gate (Box Type Height 9'-00" above)	Each	
18	Podium-VIP Glass	Each	
19	Sofa (three seats / two seats)	Each	

Sl. No.	Particulars	Unit	Rate
20	Side Wall (Height 10'-00")	Sq.ft.	
21	Flower Tob (12 inch and 8 inch)	Each	
22	Pandel-VVIP	Sq.ft	
23	Stage-VVIP	Sq.ft	
24	Pandel VIP	Sq.ft	
25	Stage VIP	Sq.ft	
26	Inauguration lamp(Complete Set)	Each	
27	Electric Tower-20 ft height	Each	
28	Changing Room (10ftX10ft)	Each	
29	Drain Cover(with wood/ Sal Bolla)	Sq.ft	
30	20 Ltr water Jar with pouring System	Each	
31	Tin Wall Tin Shed Structure (Carpet Area rate0	Sq.ft	
32	Table Cover	Each	
33	Chair Cover (Towel/Cloth)	Each	
34	Flex Mounting & Fitting and also uprooting	Sq.ft	
35	Inauguration Set (Ribbon, seizer tray & flower)	Each Complete set	
36	Garland of Flower(marigold etc.)	Each	
37	Khada (Nepali)	Each	
38	Mela Pandel (Flour Wood) (Fair etc.)	Sq.ft	
39	½ Ltr Water bottle	Each	
40	Temporary Toilet	Each	
41	Land Dressing Charge	Sq.ft	


Chief Executive Officer,
Siliguri Jalpaiguri Development Authority