

Siliguri Jalpaiguri Development Authority

Tenzing Norgey Road, Pradhan Nagar, Siliguri-734403

Phone : Siliguri : (0353) 512922, 515647
: Jalpaiguri : (03561) 30874
Fax : (0353) 510056



Memo No. : 1553/Engg/SJDA

Date: 18.9.15

Minutes of the Pre bid meeting held on 15.09.2015 at SJDA, Siliguri regarding Expression of Interest for Planning, Designing and Periodical Architectural supervision of the proposed Market Complex project for Rehabilitation at Bagdogra near Siliguri, District Darjeeling, West Bengal.

Ref: Notice Inviting Online EOI No. 032/Engg/2015-16 of SJDA.

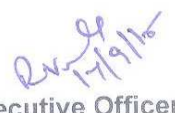
Members Present:

1. Mr. D.Banik, S.E., SJDA.
2. Mr. G.Majumder, E.E., SJDA.
3. Mr. B.Debnath, E&QS, SJDA.
4. Representantive of intending bidders.

Mr. D.Banik, S.E., SJDA on behalf of Chief Executive Officer, SJDA welcomed all intending bidders for the project.

Mr. G.Majumder, E.E., SJDA highlighted the relevant details of the project. The queries of intending bidder were noted down and replies are annexed herewith in **Annexure 'A'**.

The replies to the queries Annexed (**Annexure – A**) will be considered as part of the EOI / BID.


Chief Executive Officer,
Siliguri Jalpaiguri Development Authority

Answer to queries made in connection with Notice Inviting Online EOI No. 032/Engg/2015-16 of SJDA

ANNEXURE – A

Sl.No.	Query	Answer
1.	No Leed or GRIHA rating is necessary	As per bid
2.	Whether concept plan & design & presentation required from L-1 bidder or from all participating bidders	From all eligible participants as per conditions of bid.
3.	Number of shops and size required by SJDA	Shops will be provided as per maximum available space to be generated by the bidder. Size has been specified in the bid. Design should be such that subdivision / amalgamation can be done if required.
4.	Upto what stage this change will be proposed and maximum how many numbers.	Already specified in the bid. Stage & number cannot be finalized at present.
5.	Kindly describe "Good Model". Whether SJDA expects i) Digital 3D model or ii) Scale down model.	The bidder will have to submit both.
6.	Whether experience in rehabilitation / relocation project is a must.	Yes
7.	Kindly elaborate proposed phasing	To be proposed and justified by the bidder.
8.	What is the upload capacity of the file permitted?	20 MB
9.	As sanction will be given by different statutory authority, therefore how consultant can ensure duration of sanction. (This may be restricted to service provided by consultant only)	Will be followed as per the bid. However, SJDA may take a view if any situation arises regarding time taken by the other authorities beyond reasonable limit.
10.	As Service Tax in separate and variable component, this may not be inclusive.	As per the bid
11.	Approval / Statutory fees will be given by SJDA?	Yes
12.	Soil test and survey work is not included in scope of work but mentioned in Fees Payable.	Included in the design part
13.	In 7(ii) "Sanction" to be substituted by "Submission" if you agree with previous consent.	As per the bid
14.	Kindly state duration of Periodical supervision.	Not less than 6 times in six months as per requirement of SJDA
15.	Kindly state whether this 5% reserve is security deposit, if so, how long it will be kept. Can this be substituted by Bank guarantee.	As per the bid